

# Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378  
(562) 602-6000 Fax (562) 602-8111

## BOARD OF EDUCATION

VIVIAN HANSEN

*President*

SONYA CUELLAR

*Vice President*

ALICIA ANDERSON

*Member*

LINDA GARCIA

*Member*

TONY PEÑA

*Member*

RUTH PÉREZ

*District Superintendent*

## **REGULAR MEETING OF BOARD OF EDUCATION**

### **MINUTES**

**April 23, 2018**

The meeting was called to order at 6:02 p.m. by President Vivian Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance                      Scott Law, Director-Facilities and Projects Management, led the Pledge of Allegiance.

Roll Call                                      Vivian Hansen                                      Linda Garcia  
   Sonya Cuellar                                      Tony Peña  
   Alicia Anderson

Administrators Present                      Ruth Pérez, Superintendent  
   Ruben Frutos, Assistant Superintendent-Business Services  
   Myrna Morales, Assistant Superintendent-Human Resources  
   Ryan Smith, Assistant Superintendent-Secondary Educational Services  
   Deborah Stark, Assistant Superintendent-Educational Services  
   David Daley, Director-Special Education  
   Jesse Flores, Interim Director-Safety & Security  
   Greg Francois, Director-Secondary Education  
   Renée Jeffrey, Director-K-5 School Support & Innovative Programs  
   Scott Law, Director-Facilities and Projects  
   Margarita Rodriguez, Director-Research, Assessment & Student Info.  
   Manuel San Miguel, Director-Student Services  
   Beatriz Spelker-Levi, Director-Personnel

Approve Agenda                              Trustee Anderson moved, Trustee Garcia seconded and the motion  
April 23, 2018                                      carried 5-0 to approve the agenda of the Regular Meeting of April 23,  
1.134    2018.

Ayes:    5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Regular Meeting Minutes                      Trustee Cuellar moved, Trustee Anderson seconded and the motion  
March 26, 2018                                      carried 5-0 approve the minutes of the Regular Meeting held on March  
1.135    26, 2018.

Ayes:    5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **REPORTS**

**4-23-18**

Student Board  
Representatives

Angel Macias-Paramount High School, Melanie Rodarte-Paramount High School-West, Monzarett Sierra-Buena Vista High School and Jairo Aguirre-Paramount Adult School reported on school academics, athletic and extra-curricular activities.

Employee Representative  
Reports

CSEA president JoAnn Garner shared that CSEA is active with ongoing negotiations with the District and is optimistic that they will come to a resolution for both parties. She added that they are supportive of their brothers and sisters of TAP and thanked the Board for their time.

TAP president April O'Connor commented that there are many great things to celebrate. TAP will be celebrating Day of the Teacher on May 3 at Gus's Deli and invited the Board. She added that things that are being brought forward are for the care of the kids and this year has been one of her hardest years in her 20 years that she has been with the District. It has been a historic positive relationship but added that it is not like us and it is very frustrating to see the divide. She shared that the emails that were send out has circumvented and created a divide amongst us and it is not who we are. She asked that it be acknowledged that leadership is not cooperative and these are the ones who affect change in the lives of students. There is a lack of accountability in spending. Teachers want to have a contract. The people who created this divide were not here five years ago and will not be here in five years.

Board Members' Reports

Trustee Anderson attended the Annual Rotary Student Forum, the Friends of the Library event, and she was able to visit PHS to listen to students present senior projects and she assisted in coordinating the PTA HSA awards reception.

Trustee Cuellar attended the Annual Rotary Student Forum and shared her appreciation in seeing all who are in attendance.

Trustee Garcia attended the Dia del Niño event and shared that PHS Alumni, Annabel Munoz with Channel 7 was a guest speaker. She also attended the Odyssey STEM Academy parent and student meeting and Buena Vista High School Open House, League of Latinos Grand Prix, the Annual Rotary Student Forum, the Friends of the Library event, the Tepic Sister Cities meeting in which the ROTC cadets also attended to thank Tepic Sister Cities for their support, she attended the PTA HSA dinner awards and the Woman's History Essay Awards at Wirtz School.

Trustee Hansen attended Annual Rotary Student Forum, the monthly Ad Hoc meeting, Health & Welfare Committee meeting, the PTA HSA awards reception, the Friends of the Library Open House, the LCAP meeting, the Odyssey STEM Academy Parent and Student meeting and the Day of the Child event.

Trustee Peña attended the PHS and PHS-West Open House, Tanner PIQE Awards graduation and shared that it was nice to see Anabel Muñoz former PHS Alumni.

Superintendent's Report

Superintendent Dr. Pérez highlighted the following:

- Superintendent Pérez shared with the Board that the District raised \$120,000 during the month of March and these funds

will all go towards scholarships.

- Dr. Pérez shared that on May 5, 2018, there will be a Youth Mental Health workshop at PHS available to employees to attend. The workshop is a five step process in identifying depression in students.
- She announced that this year, there are two Gates Millennium Scholar recipients, Karla Navarro and Armando Torres.
- Superintendent Pérez shared that the City of Paramount will be donating trees to Lincoln School.
- She attended the PTA HSA awards reception.
- She attended the Annual Rotary Student Forum.

#### Capitol Advisors

Mr. Abe Hajela is a partner with Capital Advisor and has extensive experience and expertise in the intersection of education law, policy and politics. Mr. Hajela is in attendance to share information on the budget. Capitol Advisors represents districts throughout California, including Paramount Unified School District in areas of governmental relations, school advocacy and consulting. Their constant communication with our legislators and Governor's office, as well as their involvement in bill sponsorship that impacts education, provides them a front row perspective in policy and budget issues, both at the State and Federal levels.

Mr. Hajela shared with the Board that State's budget takes place in three phases. Governor Brown proposed a budget in January, in mid May there is the May revision and at the end of June there is a final budget. All information comes from three sources: the Department of Finance, the Legislative Analyst Office and the State Controller's Office. School District's funding is governed by Proposition 98. The Governor's January proposal was good overall with revenues over \$135 billion and about \$132 in general fund spending. The January proposed budget showed \$78.3 billion for K-12 funding. He said unfortunately according to the formula of Proposition 98, we will get very little to no new money. General fund revenues are growing. Per capita personal spending is also growing. With the growth, new revenues will be very modest and unfortunately with the attendance change, we will lose that and will end up with the numbers budgeted in January. The recommendations to districts' is to budget according to the January number proposals.

#### Parent Survey Results

Margarita Rodriguez, Director of Research, Assessment and Student Information and Renée Jeffrey, Director of K-5 School Support & Innovative Programs provided the Board with information on the Parent Survey results and highlighted areas of the survey.

The parent survey is given each year for the parents of students in grade K-12. The parent survey for both the Local Control Accountability Plan and Title 1 was combined in 2016-17. This year's parent survey addresses these needs as well as progress in meeting our Strategic Plan from the parent perspective. A simplified format and condensed version of the survey boosted participation rates. K-12 parents continue to express a strong feeling of school safety and connectedness. Level of agreement is over 90% at every grade group

for each question. Parents report high level of satisfaction with school facilities, materials and technology. The entire survey included 41 questions that are organized according to services or strategies. Some questions are reported as composites. A composite summarizes responses from several questions related to the same topic.

Parents continue to express a strong feeling of safety and school connectedness that increases at all grade spans. Parents at all levels feel welcome at their students' school and parents report increased responsiveness from administrators and teachers.

The District will review the survey results with stakeholder groups so they can be used to identify and address needs. The results of the student surveys will also be shared at a future Board meeting and the District will use the baseline composites to monitor progress toward our strategic and LCAP goals.

The full version of the presentation is available on the District website.

## **BOARD MEETING CALENDAR**

There were no changes to the Board meeting calendar.

## **HEARING SECTION**

During the hearing section, the following speakers addressed the Board:

Gerald Cerda cited the Ralph M. Brown passed in 1953, that guarantees the public's right to attend and participate in meetings of local legislative bodies. He added that he brings this up because at the second meeting in March he approached the Board to thank them for the FACTOR graduation and asked that a document be reviewed by two people. He was asked a question about the quarterly report and added that it was disrespectful for someone to have said someone should get him out of here being that they are a public servant. He commented that an apology is owed to him and he is exercising his rights.

Maria Mana staff member with the Association of Rowland Unified School District educators was asked by colleagues of Paramount to provide some context to their experiences in dealing with leadership from 2010-2014. Rowland USD never once presented a second interim or multi-year projection to LACOE that had accuracy as projections were off. She added that like the teachers of Paramount are doing right now, the Association of Rowland educators brought their concerns to the Board and to seek remedies, but the Board promoted the CBO to Superintendent of August 2012. She added that it was their last mistake. They established a pack and in the 2013 and 2015 elections, four out of 5 Board members were replaced. She asks that the Board reach out to their counterparts in RUSD. Should they tell the Board information, they will have the right information to make the right decisions for Paramount. Working together requires trust.

Sarah Patricia Huezo a parent of two students in the District shared that she has been here time after time voicing her concerns. They are here because they care. She added that the Board does not give parents a welcoming atmosphere based on the body and facial expressions they show. The District is doing great things for children but they need for parent concerns to be heard. Parents want to be involved. Parents

want art and music opportunities for students. They have asked for testing of the water. They continue to hear about teachers no having contracts. The administrators making decisions are making the Board look bad. She asks that they think about that.

Sonia De Leon commented that time and time again she comes to talk and parents remain unheard. She is here to talk about air quality. Back in February it was shared that air testing was favorable but they don't have evidence and as a teacher they want evidence as they don't trust. Their request for transparency has been ignored. They still don't know the income of the people whose gained financial gains. She added that the Board has failed the teachers and it makes it clear that they don't value their positions as Board members. She added that the Board does not make parents feel welcomed and it is obvious to them that they will not be re-elected. Supervisor Hahn indicated that the District would be working with the Department of Public Health and they want results.

### **CONSENT ITEMS**

0.136

Trustee Anderson motioned, Trustee Peña seconded and the motion carried 5-0 to approve the Consent items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **Human Resources**

Personnel Report  
17-15  
2.136

Accepted Personnel Report 17-15, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2017-18 State Budget Act and related legislation.

### **Educational Services**

Professional Activities Report  
17-08  
3.136

Approved the Professional Activities Report 17-08 for Hollydale and Paramount Park Middle Schools' staff and the Assistant Superintendent of Educational Services to attend an out-of-state conference.

Consultant and Contract  
Services  
3.136

Approved the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-  
County Study Trips  
3.136

Approved the overnight and/or out-of-county study trip for students consistent with the District policies and instructional programs.

Memorandum of  
Understanding for District  
Referrals to County  
Community Schools and  
Specialized Secondary  
Schools  
3.136

Approved the Memorandum of Understanding with Los Angeles County Office of Education (LACOE) for District referrals of 6<sup>th</sup> -12<sup>th</sup> grade students to county Community Schools and Specialized Secondary Schools.

### **Business Services**

Purchase Order Report 17-15  
4.136

Approved Purchase Order Report 17-15 authorizing the purchase of supplies, equipment, and services for the District.

Approve Warrants for the  
Month of March 2018  
4.136

Approved the warrants for all funds through March with a total of  
\$14,695,277.59.

Acceptance of Donations  
4.136

Accepted the donations as presented on behalf of the District with any  
bequests or gifts of money or property for a purpose deemed to be  
suitable by the District.

## **ACTION ITEMS**

### **General Services**

Selection of Representatives,  
California School Boards  
Association Delegate  
Assembly-Region 24 – Run-  
Off Election  
1.137

Trustee Anderson moved, Trustee Garcia seconded, and the motion  
carried 5-0 to select one (1) candidate to serve as representative to the  
California School Boards Association Delegate Assembly Region 24.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 17-28:  
California Day of the Teacher  
1.138

Trustee Anderson moved, Trustee Peña seconded, and the motion  
carried 5-0 to adopt Resolution 17-28 recognizing the District's teachers  
for their commitment, dedication, professionalism, and contributions to  
the educational success of students.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **Human Resources**

2018-19 and 2019-20  
School Calendars  
2.139

Trustee Cuellar moved, Trustee Anderson seconded and the motion  
carried 5-0 to adopt the proposed school calendars for the 2018-19 and  
2019-20 school years.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **Educational Services**

History-Social Science  
Textbooks and Instructional  
Materials for Grades 6-8  
3.140

Trustee Anderson moved, Trustee Garcia seconded, and the motion  
carried 5-0 to Approve the adoption and purchase of texts and  
instructional materials for middle school history-social science classes  
in 2018-19.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Attorney Fees and Settlement  
Agreement for a Special  
Education Student  
3.141

Trustee Garcia moved, Trustee Cuellar seconded, and the motion  
carried 5-0 to approve and authorize payment for attorney fees and  
settlement agreement for a special education student.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

*Creative Behavior*  
*Interventions* Consultant  
3.142

Trustee Anderson moved, Trustee Peña seconded, and the motion  
carried 5-0 to approve *Creative Behavior Interventions* consultant to  
provide an Independent Educational Evaluation for a student.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

*Autism Diagnostics &*  
*Intervention Connections, Inc.*  
Consultant  
3.143

Trustee Cuellar moved, Trustee Garcia seconded, and the motion  
carried 5-0 to approve the *Autism Diagnostic & Intervention*  
*Connections, Inc.* consultant to provide an Independent Educational  
Evaluation for a student.

Turnaround Arts Partner School Award 3.144	<p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p> <p>Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to accept the Turnaround Arts Partner School Award to expand K-12 Visual and Performing Arts at Zamboni Middle School.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
Teacher Development Group Agreement 3.145	<p>Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the Teacher Development Group agreement to provide a 4-day mathematics professional development series, and two 3-day Studio sessions with Paramount Unified School District Secondary School principals, mathematics coaches and teachers.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
Comprehensive School Safety Plans for the 2018-2019 School Year 3.146	<p>Trustee Garcia moved, Trustee Pena seconded, and the motion carried 5-0 to approve the Comprehensive School Safety Plans for the 2018-19 school year as approved by the School Site Council at each site.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
Memorandum of Understanding with Network for Teaching Entrepreneurship for New CTE Course: Entrepreneurship 2 3.147	<p>Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with the Network for Teaching Entrepreneurship to provide the adoption of the new CTE course: Entrepreneurship 2 as well as the purchase of related materials for the 2018-19 school year at Buena Vista High School and Paramount High School.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
New Course: Financial Applications 3.148	<p>Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the adoption of the Financial Applications course and the purchase of textbooks for the 2018-19 school year.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
New Course: Mixed Media Art Studio 3.149	<p>Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to approve the adoption of the Mixed Media Art Studio course and the purchase of supplemental materials for the 2018-19 school year.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
New Course: Exploring Computer Science 3.150	<p>Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the adoption of the Exploring Computer Science course for the 2018-19 school year.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>
Memorandum of Understanding with Big Picture Learning 3.151	<p>Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Big Picture Learning to establish Odyssey STEM Academy as a Big Picture Inspired school.</p> <p>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña</p>

## **Business Services**

2017-18 Budget Adjustments as of March 31, 2018  
4.152

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the 2017-18 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Cafeteria Fund, Deferred Maintenance Fund, Building Fund, Measure I Fund, Capital Facilities Fund, Special Reserve Fund, and Workers' Compensation Fund and Early Retirees Fund.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Notices of Completion – Field Service Contracts  
4.153

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to accept as completed the Field Service Contract for exterior painting of 16 rooms at Roosevelt; electrical services at Roosevelt and Wirtz Schools. Authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Authorization to Bid and Field Service Contracts and Student Nutrition Services Supplies Renewal  
4.154

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to authorize the renewal of construction-related field service contracts and authorize the Superintendent or designee to execute all necessary documents. Authorize staff to prepare bid specifications for asphalt, flooring, fencing, playground surfacing, heating, ventilation and air conditioning services. Authorize the Superintendent or designee to advertise, review, award, and execute all necessary documents to the lowest responsive and responsible bidder(s).

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Claim Rejection  
4.155

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to reject Claim No. 2017:003 and remand to the District's insurance carrier for adjudication.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Claim Rejection  
4.156

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to reject Claim No. 2017:004 and remand to the District's insurance carrier for adjudication.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Odyssey Construction Bid No. 7-17-18  
4.157

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to authorize staff to review, award, and execute all necessary documents for the completion of the project.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **INFORMATION ITEMS**

### **Educational Services**

Williams Settlement Quarterly Uniform Compliant Summary

The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the third quarter January 1-March 31, 2018.



## **Business Services**

Monthly Financial Statements, March 2018

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to March 2018.

Monthly Financial Statements, March 2018 – Special Education

The Board received as information in J-200 format a Financial Statement for Special Education for the months of July to March 2018.

Monthly Financial Statements, March 2018 – Self-Insurance Fund – Health and Welfare

The Board received as information in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to March 2018.

## **ANNOUNCEMENTS**

President Hansen reported that the next Regular Meeting would be Monday, May 14, 2018 at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments Per Government Code 54957

There were no staff/employee comments.

## **CLOSED SESSION**

The Board adjourned to Closed Session at 7:34 p.m. to discuss, Conference with Legal Counsel-Anticipated Litigation, Conference with Labor Negotiator, and Public Employee Performance/Evaluation (Superintendent).

## **OPEN SESSION**

The Board reconvened to Regular Session at 9:22 p.m. President Hansen reported that they discussed Conference with Legal Counsel-Anticipated Litigation, Conference with Labor Negotiator, and Public Employee Performance/Evaluation (Superintendent).

The following action was taken in Closed Session:

2.158

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to impose a ten (10) day suspension on employee #1919.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **ADJOURNMENT**

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on April 23, 2018 at 9:23 p.m. in memory of Alison Babcock and Jim Ream, Jr.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

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Ruth Pérez, Secretary  
To the Board of Education

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President

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Vice President/Clerk



# Paramount Unified School District

**TO:** Board of Education  
**FROM:** Ruth Pérez, Superintendent  
**DATE:** May 14, 2018  
**SUBJECT:** Professional Activities Report 17-13

## **BACKGROUND INFORMATION:**

This school year, Hollydale and Paramount Park Middle Schools were designated Schools To Watch, a national recognition program for middle schools.

Board of Education Vice President Sonya Cuellar, members Alicia Anderson, Tony Peña and Superintendent Dr. Ruth Pérez will attend the 2018 Annual Schools to Watch Conference and Awards ceremony in Arlington, Virginia, June 27-July 1, 2018. As part of the conference, Hollydale and Paramount Park schools will receive an award to recognize their accomplishments.

This is an out-of-state conference and awards reception, and Board approval is required for this professional activity.

## **POLICY/ISSUE:**

Board Policy 4231.1, Conferences  
Board Policy 4233, Travel; Reimbursement

## **FISCAL IMPACT:**

\$1,500.00 – Superintendent  
\$5,700.00 – Board of Education

## **STAFF RECOMMENDATION:**

Approve the Professional Activities Report 17-13 for Board of Education Vice President Sonya Cuellar, members Alicia Anderson, Tony Peña and Superintendent Dr. Ruth Pérez's attendance at an out-of-state conference, as submitted.

## **PREPARED BY:**

Ruth Pérez, Superintendent

## **STRATEGIC PLAN FOCUS AREAS AND GOALS**

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectation for achievement and will meet or exceed the standards.

**CONSENT ITEM: 1.1-C**

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent – Human Resources  
**DATE:** May 14, 2018  
**SUBJECT:** Personnel Report 17-16

## **BACKGROUND INFORMATION:**

Following is Personnel Report 17-16, which reports details of personnel assignments, employment and terminations.

## **POLICY/ISSUE:**

Board Policy 4110 – Permanent Personnel – Certificated  
Board Policy 4111 – Recruitment & Selection – Certificated  
Board Policy 4210 – Permanent Personnel – Classified  
Board Policy 4211 – Recruitment & Selection – Classified

## **FISCAL IMPACT:**

As indicated in the following personnel report.

## **STAFF RECOMMENDATION:**

Accept Personnel Report 17-16 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2017-18 State Budget Act and related legislation.

## **PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources  
Beatriz Spelker-Levi, Director of Personnel – Human Resources

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.

**CONSENT ITEM: 2.1-C**

**PERSONNEL REPORT 17-16  
MAY 14, 2018  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>EMPLOYMENT</u></b>						
*Lee, Alys	Teacher Temporary	Odyssey	A-1	<b><u>ANNUAL</u></b> \$52,720 General Fund	08-17-18	06-30-19
*Simmons, Huntington	Teacher Temporary	Odyssey	A-1	\$52,720 General Fund	08-17-18	06-30-19
*Barragan, Juan *Borrayo, Christopher *Hanein, Jessica	Substitute Teacher on-call, as needed	District		<b><u>DAILY</u></b> \$150 General Fund	05-01-18 05-04-18 05-01-18	
<b><u>ADDITIONAL ASSIGNMENT</u></b>						
*Pettygrove, Lisa	Direct Choir/Teach Music NTE 50 hrs.	K-5 Innovative Programs		<b><u>HOURLY</u></b> \$38.00 Art, Music & PE Block Grant	03-01-18	06-29-18
*Guerrero, Andrea	Home/Hospital	Student Services		\$38.00 General Fund	04-10-18	06-07-18
*Zelaya, Erick	Home/Hospital	Student Services		\$38.00 General Fund	04-16-18	06-07-18
*Ashabraner, Robert *Cervantes, Fernando	After School Intervention NTE 10 hrs.	Buena Vista		\$38.00 LCAP	04-18-18	06-08-18
*Altier, Autumn *Beck, Maloree *Brennan, Marguerite *Carroll, Caitlin *Cortez Alvarado, Magdalena *Delgadillo, Annette *Diaz, Ligia *Hagood, Michaela	After School Intervention NTE 54 hrs.	Collins		\$38.00 Title I	04-10-18	04-25-18

\*Ratification

**PERSONNEL REPORT 17-16  
MAY 14, 2018  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>ADDITIONAL ASSIGNMENT</u></b> continued						
*Hale, Jamica *Herman, Lauren *Houston, Larry *Hughes, Jamie *Jimenez, Liliana *Ketelsleger, Danielle *Knox, Rhonda *Lappin, Lisa *Lee, Katie *Mendez, Jovani *Mendoza, Flavia *Nguyen, Jennifer *Ortiz, Emily *Podlovits, Amy *Raygoza, Virginia *Rogers, Catherine *Rutherford, Ashley *Seo, Sueng-Hae *Stiles, Sarah *Toston, LaShonda *Vasquez, Jennifer *Yenkelun, Amanda	After School Intervention NTE 54 hrs.	Collins		<b><u>HOURLY</u></b> \$38.00 Title I	04-10-18	04-25-18
*Leal, Claudia *Silva, Sofia	Super Saturday GATE** NTE 5 hrs. each	Gaines		\$38.00 EIA/LEP***	04-14-18	
*Gomez, Jennifer *Kanz, Charla *Van Remortel-Gerber, Sandra	GATE Program NTE 6 hrs.	Hollydale		\$38.00 LCAP****	03-12-18	03-23-18
*Redd, Virginia	Super Saturday GATE NTE 8 hrs.	Jefferson		\$38.00 LCAP	04-14-18	

\*Ratification

\*\*Gifted and Talented Education

\*\*\*Economic Impact Aid-Limited English Proficient

\*\*\*\*Local Control Accountability Plan

**PERSONNEL REPORT 17-16  
MAY 14, 2018  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>ADDITIONAL ASSIGNMENTS</u></b>						
continued						
*Archuleta, Justine *Murphy, Kelly	Battle of the Books	Jefferson		<b><u>HOURLY</u></b> \$38.00 LCAP**	02-05-18	05-30-18
*Ingram, Iris *Luke, Deborah *Salazar, Sendy	Open House NTE 2 hrs. each	Paramount Park		\$38.00 EIA/LEP***	03-29-18	
<b><u>STIPEND</u></b>						
*Brennan, Marguerite	Student Council Advisor	Collins		\$692 General Fund	09-01-17	06-07-18
*Marin, Jesus	Soccer Coach	Hollydale		\$172 LCAP	03-26-18	05-25-18
*Abarca, Daniel *Villasenor, Rafael	Boys' Wrestling Coach Boys' Soccer Coach	Paramount High-Senior		1/10 <sup>th</sup> of \$3,156 per week State Lottery Revenue	02-23-18	03-03-18

\*Ratification

\*\*Local Control Accountability Plan

\*\*\*Economic Impact Aid-Limited English Proficient

**PERSONNEL REPORT 17-16  
MAY 14, 2018  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<b><u>LEAVE WITH PAY</u></b>					
Holguin, Christopher	Teacher	Hollydale	Parental Leave	04-10-18	04-27-18
Go-Ng, Joy	Teacher	Paramount Park	Parental Leave	04-20-18	05-04-18
<b><u>RESIGNATION</u></b>					
Cobb, Tanya	Teacher	Adult Education	Personal	06-05-18	
Johnston, Mark	Teacher	Paramount High-Senior	Personal	06-08-18	
<b><u>EARLY RETIREMENT</u></b>					
Thrasher, Stephen	Teacher	Paramount High-Senior	Early Retirement	06-08-18	
Thrasher Hernandez, Norma	Teacher	Paramount High-Senior	Early Retirement	06-08-18	
Luna, Art	Teacher	Zamboni	Retirement	06-08-18	
<b><u>RETIREMENT</u></b>					
Rivas, Juanita	Teacher	Lincoln	Retirement	06-08-18	



**PERSONNEL REPORT 17-16  
MAY 14, 2018  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>EMPLOYMENT</u></b>						
*De La Rosa, Ashley	Nutrition Services Worker 2 hrs. per day/10 mo.	Jefferson	109-I	<b><u>Monthly</u></b> 25% of \$2,491 SNS**	04-11-18	
*Alfaro, Claudia	Nutrition Services Worker 2 hrs. per day/10 mo.	Lincoln	109-I	25% of \$2,491 SNS	04-11-18	
*Novoa, Eva	Nutrition Services Worker 2 hrs. per day/10 mo.	Paramount High-Senior	109-I	25% of \$2,491 SNS	04-11-18	
<b><u>Short Term</u></b>						
*Del Toro, Adela	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Special Education	115-I	\$16.67 Special Education	04-25-18	06-07-18
*Jones, Andrea					04-26-18	
*Garcia, Analissa	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Special Education	112-I	\$15.47 Special Education	04-30-18	06-07-18
*Jacobso, Maria					04-30-18	
*Pena, Lindsey					04-13-18	
*Torres, Martha					04-25-18	
*Banda, Adriana	Instructional Assistant – ECE NTE 3.5 hrs. per day each	Gaines ECE	111-I	\$15.10 ECE***	04-12-18	06-07-18
*Taylor, Englande					04-16-18	
*Ixtlilco, Jhoanna	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Roosevelt	112-I	\$15.47 Student Services	04-23-18	06-07-18
*Ollison, LovVya	Instructional Assistant – Sp. Ed. NTE 3.5 hrs. per day each	Zamboni	112-I	\$15.47 LCAP****	04-18-18	06-07-18 04-20-18
*Zaragoza, Cristina						
<b><u>Substitute, on call</u></b>						
*Perez, Jr., Manuel	Campus Security	District	118-I	<b><u>Hourly</u></b> \$17.95 General Fund	04-10-18	

- \* Ratification
- \*\* Student Nutrition Services
- \*\*\* Early Childhood Education
- \*\*\*\* Local Control Accountability Plan

**PERSONNEL REPORT 17-16  
MAY 14, 2018  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>Substitute, on call</u></b> <b><u>continued</u></b>						
*Bermudez, Margarita	Nutrition Services Worker	Student Nutrition Services	109-I	<b><u>Hourly</u></b> \$14.37 SNS	04-30-18	
*Castallanos-Lopez, Daniela					04-30-18	
*Harlan, Martha					04-23-18	
*Navarro, Maria					04-30-18	
*Rios, Silvia					04-17-18	
*Silva, Adrianna					04-19-18	
*Uriarte, Maria					04-23-18	
*Verdugo, Marisela					04-26-18	
*Harlan, Martha	Noon Duty Aide	Zamboni		\$11.50 LCAP	02-20-18	
<b><u>Student Worker</u></b>						
*Perez, Paolla	Student Worker NTE 6 hrs. per day	Adult Education		<b><u>Hourly</u></b> \$11.00 Adult Education	04-24-18	06-29-18
*Arevalo, Arlene	Student Worker NTE 5.5 hrs. per day	Paramount High-Senior		\$11.00 WorkAbility	04-09-18	06-30-18
*Vega Felix, Lizeth						
<b><u>WORKING OUT OF CLASSIFICATION</u></b>						
*Doeun, Vanra	Security Supervisor NTE 8 hrs. per day	Operations	Sch. 2 9-I	<b><u>Monthly</u></b> \$6,348 General Fund	04-02-18	04-06-18
<b><u>ASSIGNMENT CHANGE</u></b>						
<b><u>Increase in Work Hours</u></b>						
*Ekonomo Carranza, Margarita	Nutrition Services Worker 3.75 hrs. per day/10 mo.	Hollydale	109-II	<b><u>Monthly</u></b> 46.88% of \$2,618 SNS	04-11-18	
<b><u>TEMPORARY ATHLETIC TEAM COACH</u></b>						
*Garcia, Miguel	Middle School Intermural Sports Wrestling Coach	Jackson		<b><u>Stipend</u></b> \$172 LCAP		

\* Ratification

**PERSONNEL REPORT 17-16**  
**MAY 14, 2018**  
**CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<b><u>LEAVE OF ABSENCE</u></b>					
Diamond, Kathryn	Occupational Therapist	Student Services	Parental Leave	05-16-18	06-08-18
Ayala, Anayeli	Instructional Assistant – ECE	Keppel ECE	Personal	04-30-18	06-08-18
Frisch, Katherine	Campus Security	Paramount High-Senior	Family & Medical Leave	04-18-18	05-10-18
Gamboa, Brenda	Technology Instructional Assistant	Wirtz	Parental Leave	04-12-18	06-08-18
<b><u>RESIGNATION</u></b>					
Soto-Flores, Sandra	Substitute Nutrition Services Worker	Student Nutrition Services	Personal	01-18-18	
Jacobe, Connie Marie	Instructional Assistant – Sp. Ed.	Los Cerritos	Personal	04-25-18	
Munoz, Omar	Student Data Technician	Los Cerritos	Personal	04-23-18	
Barrios Orozco, Liliana	Instructional Assistant – Sp. Ed.	Mokler	Personal	03-30-18	
Martinez, Marlon	Instructional Assistant – Sp. Ed.	Paramount High-Senior	Personal	04-20-18	
Barragan, Juan	Instructional Assistant – Sp. Ed.	Paramount High-West	Personal	04-30-18	
Alarcon, Melissa	Instructional Assistant – Sp. Ed.	Paramount Park	Personal	05-04-18	
<b><u>EARLY RETIREMENT</u></b>					
Diaz, Mercy	Instructional Tutor/Mentor	Student Services	Early Retirement	06-07-18	
<b><u>RETIREMENT</u></b>					
Osnaya, Joe	Custodian	Adult Ed.	Retirement	06-29-18	
Saura, Maria	School Health/Office Technician	Los Cerritos	Retirement	06-29-18	

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Professional Activities Report 17-12

## **BACKGROUND INFORMATION:**

Zamboni Middle School was accepted as a Turnaround Arts Partner School. The partnership, approved in April, requires a team of three attend the Turnaround Arts National Summer Leadership Retreat in Warrenton, Virginia, June 24 - 28. The team, which includes the site principal and two teachers, will learn the guiding pillars of the Turnaround Arts Partnership. During the retreat, the Zamboni team will begin the process of creating a school-wide, high-quality and integrated arts program for the purpose of increasing student engagement and academic achievement.

As a new Turnaround Arts Partner School, all travel, lodging and registration expenses for the team are covered through the partnership.

## **POLICY/ISSUE:**

Board Policy 4231.1 – Conferences  
Board Policy 4233 – Travel; Reimbursement

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Approve the out-of-state conference request for the principal and two teachers from Zamboni Middle School to attend the Turnaround Arts National Summer Leadership Retreat that will take place in Warrenton, Virginia from June 24 - 28, 2018.

## **PREPARED BY:**

Renée Jeffrey, Director – K-5 School Support and Innovative Programs

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous.

Focus Area 4: Parent and Community Partnerships

- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries.

**CONSENT ITEM: 3.1-C**

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ryan Smith, Assistant Superintendent-Secondary Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Consultant and Contract Services

**BACKGROUND INFORMATION:**

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Paramount Pet Entertainment  PC17-18132	Consultant to provide first grade students the opportunity to learn about different species of reptiles.  100 students	Wirtz School  Requested by: Connie Toscano	May 24, 2018	Not to exceed \$300 from site General funds
2	Schoolzilla Software  PC18-1902	Consultant to provide support in creating and customizing data reports.	Secondary Educational Services  Requested by: Margarita Rodriguez	July 2, 2018 through June 28, 2019	Not to exceed \$90,000 from LCAP funds
3	Illuminate DnA Software  PC18-1903	Consultant to provide web-based platform that allows teachers, schools, and district staff to create, administer, analyze, and distribute assessments, both state and local	Secondary Educational Services  Requested by: Margarita Rodriguez	July 2, 2018 through June 28, 2019	Not to exceed \$110,000 from LCAP funds

**CONSENT ITEM: 3.2-C**

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
4	Respondus LockDown Browser for Schoology  PC18-1904	Consultant to provide a custom browser that locks down the testing environment within a learning management system.	Secondary Educational Services  Requested by: Margarita Rodriguez	July 2, 2018 through June 28, 2019	Not to exceed \$4,500 from LCAP funds
5	Pacific Audiologics  PC18-1905	Consultant to provide vision/hearing and scoliosis screenings for students in selected grade levels.	Student Services  Requested by: Manuel San Miguel	September 1, 2018 through June 30, 2019	Not to exceed \$50,000 from Student Services Health funds
6	Viatron Systems Company  PC18-1906	Contract to digitize student cumulative files, permits, SARB packets and discipline files. This service will enable the district to provide student records information in a timely and efficient manner.	Student Services  Requested by: Manuel San Miguel	July 1, 2018 through June 30, 2019	Not to exceed \$15,000 paid from Special Site Account and Student Services funds
7	American Language Services  PC18-1907	Consultant to provide translating or interpreting services for languages the District cannot accommodate. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$5,000 from Special Education funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
8	Autism Diagnostic & Intervention Connections, Inc.  PC18-1908	Consultant to provide an Independent Education Evaluation in the areas of cognition and academics as a result of a settlement agreement. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs or settlement agreements.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$4,000 from Special Education funds
9	Autism Spectrum Therapies  PC18-1909	Consultant to provide applied behavior analysis services, direct supervision and consultation for students with autism; staff development. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$50,000 from Special Education funds
10	Behavior and Education  PC18-1910	Consultant to provide applied behavior analysis services to new and continuing students. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$125,000 from Special Education funds
11	BMR Health Services  PC18-1911	Consultant to provide one speech/language pathologist (SLP) to complete evaluations and provide services to new and continuing students. The District continues to recruit and hire SLPs; services are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$125,000 from Special Education funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
12	Creative Behavior Interventions  PC18-1912	Consultant to provide an Independent Education Evaluation for a functional behavior assessment as a result of a settlement agreement. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs or settlement agreements.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$3,500 from Special Education funds
13	Fagen, Friedman & Fulfrost  PC18-1913	Consultant to provide legal services on an as needed basis regarding special education issues. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$175,000 from Special Education funds
14	Gallagher Pediatric Therapy  PC18-1914	Consultant to provide occupational and physical therapy for students as specified in their Individual Educational Plans. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$10,000 from Special Education funds
15	Golden State Speech  PC18-1915	Consultant to provide three Speech/Language Pathologists (SLP) and two Speech and Language Pathologist assistants to complete evaluations and provide therapy services to new and continuing students. The District continues to recruit and hire SLPs. Services are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$500,000 from Special Education funds



#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
16	JBA Institute  PC18-1916	Consultant to provide applied behavior analysis assessment and services per Individualized Education Program team agreement. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$25,000 from Special Education funds
17	Let's Talk About It  PC18-1917	Consultant to provide auditory-verbal therapy for students who are deaf. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$20,000 from Special Education funds
18	Speech Bananas  PC18-1918	Consultant to provide auditory-verbal therapy for students who are deaf. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$15,000 from Special Education funds
19	Speechcom, Inc  PC18-1919	Consultant to provide up to five speech/language pathologists (SLP) to complete evaluations and provide services to new and continuing students. The District continues to recruit and hire SLPs; services are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$612,000 from Special Education funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
20	Summit Speech Pathology Services  PC18-19120	Consultant to provide up to three speech/language pathologists (SLP) to complete evaluations and provide services to new and continuing students. The District continues to recruit and hire SLPs; services are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$375,000 from Special Education funds
21	Sunbelt Staffing  PC18-1921	Consultant to provide a speech/language pathologist (SLP), a certified occupation therapist assistant (COTA) a psychologist and a nurse to complete evaluations and provide services to new and continuing students. The nurse is needed due to District nurses not available to cover extended school year. The District continues to recruit and hire SLPs, COTAs, nurses and psychologists; services are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$270,000 from Special Education funds, \$80,000 from General Education and \$1512 from LCAP
22	Therapy Travelers  PC18-1922	Consultant to provide two occupational therapists (OT). The OTs are needed due to District OTs who are on medical leave. The District continues to recruit and hire OTs; services are contracted on a temporary basis. Contracts are requested to assure the District is in compliance with services required by students' IEPs and medical needs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$112,000 from Special Education funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
23	The Orange County Superintendent of Schools  PC18-1923	Consultant to provide education, behavior related services and transportation. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$180,000 from Special Education funds
24	Childnet  PC18-1924	Consultant to provide mental health assessments and outpatient therapy services to new and continuing students. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$40,000 from Mental Health funds
25	Starview  PC18-1925	Consultant to provide mental health assessments and outpatient therapy services to new and continuing students. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$15,000 from Mental Health funds
26	2 Teach, LLC  PC18-1926	Consultant to provide staff development and coaching teachers and administrators on co-teaching strategies to support inclusion.	Special Education  Requested by: David Daley	July 1, 2018 through June 30, 2019	Not to exceed \$35,000 from LCAP

**POLICY/ISSUE:**

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

**FISCAL IMPACT:**

As indicated above

**STAFF RECOMMENDATION:**

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

**PREPARED BY:**

Manuel San Miguel, Director – Student Services

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous
- Goal 4: Technology will be used as a tool for enhancing, personalizing, and improving learning

Focus Area 4: Parent and Community Partnerships

- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ryan Smith, Assistant Superintendent-Secondary Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Overnight and/or Out-of-County Study Trips

**BACKGROUND INFORMATION:**

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Irvine, CA	Paramount High School JROTC/JCLS students will travel to Irvine to participate in summer camp training activities to promote leadership.  30 students, 4 chaperones	Paramount High School  Requested by: Mike Ono	June 25-29, 2018	No cost to students
2	Yosemite National Park, CA	Paramount High School students will travel to Yosemite National Park to study the native flora and fauna of the Sierra Nevada Mountains, learn about environmental and ecological issues and assist with campground maintenance.  20 students, 3 chaperones	Paramount High School  Requested by: Mike Ono	July 8-13, 2018	No cost to students

**POLICY/ISSUE:**

Education Code, Section 35330 - Excursions and Field Trips  
 Board Policy 6153 - Instruction, School-Sponsored Trips

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

**PREPARED BY:**

Manuel San Miguel, Director - Student Services

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

Itinerary for Paramount Junior Reserve Officer Training Program  
Irvine, CA  
June 25-29, 2018

**Monday, June 25, 2018**

9:00 a.m. Depart Paramount High School  
10:15 a.m. Arrive at Irvine Ranch Outdoor Education Center  
11:00 a.m. Swim test  
12:30 p.m. Lunch  
2:00 p.m. Medical class by Army Reserve  
5:00 p.m. Dinner  
6:00 p.m. Hike  
8:00 p.m. Training meeting  
10:00 p.m. Lights out

**Tuesday, June 26, 2018**

6:00 a.m. Physical training  
7:00 a.m. Breakfast  
9:00 a.m. Inspection  
12:00 p.m. Lunch  
1:00 p.m. Orientation  
4:00 p.m. Leaders meeting  
5:30 p.m. Dinner  
6:30 p.m. Training  
8:00 p.m. Fun activities  
10:00 p.m. Lights out

**Wednesday, June 27, 2018**

6:00 a.m. Physical training  
7:00 a.m. Breakfast  
9:00 a.m. Inspection  
9:30 a.m. Archery  
12:00 p.m. Lunch  
1:00 p.m. Training  
4:00 p.m. Leaders meeting  
7:00 p.m. Dinner  
8:00 p.m. Fun activities  
10:00 p.m. Lights out

**Thursday, June 28, 2018**

6:00 a.m. Physical training  
7:00 a.m. Breakfast  
9:00 a.m. Inspection  
9:30 a.m. Training  
12:00 p.m. Lunch  
1:00 p.m. Training  
4:00 p.m. Leaders meeting  
5:00 p.m. Dinner  
6:00 p.m. Set up for social event  
7:00 p.m. Dance  
10:00 p.m. Lights out

**Friday, June 29, 2018**

5:30 a.m. Breakfast  
6:00 a.m. Hike  
7:00 a.m. Inspection  
11:00 a.m. Lunch  
11:30 a.m. Depart Camp  
2:00 p.m. Arrive at Paramount High School



Itinerary for Paramount High School Green Club  
Yosemite National Park, CA  
July 8-13, 2018

**Sunday, July 8, 2018**

- 9:00 a.m. Depart Paramount High School
- 5:00 p.m. Arrival and equipment setup
- 6:00 p.m. Dinner
- 7:30 p.m. Green Club planning
- 9:00 p.m. Night hike
- 10:00 p.m. Lights out

**Monday, July 9, 2018**

- 7:30 a.m. Breakfast
- 9:00 a.m. Hike – Mist Trail
- 12:30 p.m. Lunch
- 2:00 p.m. Explore Yosemite Valley
- 3:30 p.m. Group project
- 5:30 p.m. Dinner
- 6:30 p.m. Games/activities
- 8:30 p.m. Campfire gathering
- 10:00 p.m. Lights out

**Tuesday, July 10, 2018**

- 7:00 a.m. Breakfast
- 8:30 a.m. Work project
- 12:30 p.m. Lunch
- 1:30 p.m. Continue work project
- 5:30 p.m. Dinner
- 6:30 p.m. Games/activities
- 8:30 p.m. Campfire gathering
- 10:00 p.m. Lights out

**Wednesday, July 11, 2018**

6:30 a.m. Breakfast  
8:00 a.m. Work project  
12:30 p.m. Lunch  
1:30 p.m. Continue work project  
5:30 p.m. Dinner  
6:30 p.m. Games/activities/hike  
8:30 p.m. Campfire gathering  
10:00 p.m. Lights out

**Thursday, July 12, 2018**

7:00 a.m. Breakfast  
8:30 a.m. Hike or exploration activity  
12:30 p.m. Lunch  
1:30 p.m. Explore Yosemite Valley  
5:30 p.m. Dinner  
6:30 p.m. Games/activities/hike  
8:30 p.m. Campfire gathering  
10:00 p.m. Lights out

**Friday, July 13, 2018**

8:30 a.m. Breakfast  
10:00 a.m. Depart Yosemite National Park  
4:30 p.m. Arrive at Paramount High School

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ryan Smith, Assistant Superintendent-Secondary Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Memorandum of Understanding with the Long Beach Guidance Center

## **BACKGROUND INFORMATION:**

The Long Beach Guidance Center has provided mental health services to Paramount Unified School District students since 2011. Long Beach Guidance Center services include individual and group counseling and referrals for wrap around services. Case carriers are assigned to 19 schools in the District. The Long Beach Guidance Center will provide services under this agreement from August 2018 through August 2019 at no charge to the District.

## **POLICY/ISSUE:**

Board Policy 6141.1 – Experimental/Innovative Programs  
Board Policy 1210 – Community Relations

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Approve the Memorandum of Understanding with the Long Beach Guidance Center for the 2018-19 school year.

## **PREPARED BY:**

Manuel San Miguel, Director – Student Services

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 3: Parent and Community Partnerships

- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries

Focus Area 4: Parent and Community Partnerships

- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries

**CONSENT ITEM: 3.4-C**

# Paramount Unified School District

15110 California Avenue  
Paramount CA 90723

## Consultant Agreement

This Agreement is made and entered into this 14<sup>th</sup> day of May 2018, by and between Long Beach Guidance Center, hereinafter referred to as "Agency," and the Paramount Unified School District, hereinafter referred to as "District."

WHEREAS the District is in need of special services and such services are needed on a limited basis; NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES TO BE PROVIDED BY AGENCY

Mental Health Services

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2. The Agency will commence providing services under this Agreement from August 2018 through August 2019. The Agency will perform said services as an independent contractor and not as an employee of the District. Agency and District shall mutually establish expected outcomes and the means or manner by which such outcomes are to be accomplished within Education Code regulations.
3. The District will prepare and furnish to the Agency upon request such information as is reasonably necessary to the performance of the Agency to this Agreement.
4. No payment or compensation shall be made to the Agency for services rendered pursuant to this Agreement.
5. The District may at any time and for any reason terminate this Agreement. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Agency. Notice by the Agency shall be sufficient to terminate services by Agency. The notice shall be deemed given when received or no later than three days after the day of mailing whichever is sooner.
6. Agency agrees to and shall hold harmless and indemnify the District, officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
  - a) Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by the Agency or any person, firm, or corporation employed by the Agency upon or in connection with the services called for in this Agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this Agreement, whether said injury or damage occurs either on or off school District property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.
7. District agrees to and shall hold harmless and indemnify the Agency, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

- a) Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense, sustained by the Agency, or any person, firm, or corporation employed by the District upon or in connection with the services called for in this Agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of the Agency, its officers, employees or agents.
- b) Any injury to or death of persons or damage to property, sustained by any person, firm or corporation, including the Agency, arising out of, or in any way connected with the services rendered by District pursuant to this Agreement, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the Agency, its officers, employees or agent

- 8. This Agreement is not assignable without written consent of the parties hereto.
- 9. Agency shall comply with all applicable federal, state and local laws, rules, regulations and ordinances including worker's compensation.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

AGENCY:

Long Beach Guidance Center  
4335 Atlantic Ave.  
Long Beach, CA 90807

DISTRICT:

Paramount Unified School District  
15110 S. Unified School District  
Paramount, CA 90723

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Manuel San Miguel, Ed.D.                      Date  
 Director-Student Services

By: \_\_\_\_\_

Ruben Frutos                                      Date  
 Assistant Superintendent  
 Business Services  
 Paramount Unified School District

**DESCRIPTION OF SERVICES**

The Long Beach Guidance Center hereby agrees to:

- 1. Provide the following services to schools within the PARAMOUNT UNIFIED SCHOOL DISTRICT on an as needed basis:
  - A. Mental Health Services
- 2. Provide periodic written or oral communication with school contact person relating to all students who have been referred by the District.
- 3. Follow school/District procedures regarding attendance and record keeping relating to activities conducted.

Name	Title	Signature	Date
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# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ruben Frutos, Assistant Superintendent-Business Services  
**DATE:** May 14, 2018  
**SUBJECT:** Purchase Order Report 17-16

**BACKGROUND INFORMATION:**

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

**2017/2018**

1. Ratified Orders – Adult Education	\$	3,801.80
2. Ratified Orders – Building Fund		6,051.70
3. Authorized Orders – Building Fund		55,571.31
4. Authorized Orders – California Clean Energy Jobs Act		13,100.53
5. Authorized Orders – Capital Facilities		7,290.00
6. Ratified Orders – Deferred Maintenance		5,600.00
7. Authorized Orders – Deferred Maintenance		10,000.00
8. Ratified Orders – General Fund		66,488.83
9. Authorized Orders – General Fund		273,040.39
10. Ratified Orders – LCAP		8,882.84
11. Authorized Orders – LCAP		114,146.30
12. Authorized Orders – Student Nutrition Services		45,146.85
	Subtotal	\$ 609,120.55
13. Ratified Orders (Under \$1,500)		58,690.13
<b>TOTAL OF ALL ORDERS</b>		<b><u>\$ 667,810.68</u></b>

**POLICY/ISSUE:**

Board Policy 3300 - Expenditures and Purchases

Board Policy and Administrative Regulation 3320 - Purchasing Procedures

**FISCAL IMPACT:**

As indicated above

**CONSENT ITEM: 4.1-C**

**STAFF RECOMMENDATION:**

Approve Purchase Order Report 17-16 authorizing the purchase of supplies, equipment, and services for the District.

**PREPARED BY:**

Cindy DiPaola, Director-Operations

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

**Paramount Unified School District**

2017/2018

**Purchase Orders To Be Ratified and Authorized**

**May 14, 2018**

<b>PO Number</b>	<b>Vendor</b>	<b>Site</b>	<b>Description</b>	<b>Total Amount</b>
<b>010 - General Fund</b>				
18-00089	PALFINGER LIFTGATES, LLC	Operations	Annual: vehicle gate lift repairs (increase purchase order from \$2,000 to \$3,500)	\$1,500.00
18-02353	PIONEER CHEMICAL COMPANY	Operations	Warehouse stock (increase purchase order from \$19,742 to \$23,201)	\$3,459.00
18-02486	GALE SUPPLY COMPANY	Operations	Warehouse stock	\$8,126.00 *
18-02487	SOUTHWEST SCHOOL & OFFICE SUPPLY	Operations	Warehouse stock	\$8,403.73 *
18-02489	BUCKEYE CLEANING CENTER	Operations	Warehouse stock	\$15,161.37 *
18-02491	SPICERS PAPER INC.	Operations	Warehouse stock	\$2,573.25
18-02493	BELLFLOWER MUSIC CENTER	Alondra Middle School	Annual: music supplies	\$2,250.00
18-02507	HEINEMANN PROFESSIONAL DEVELOPMENT	Gaines Elementary School	Literacy intervention & assessment materials	\$4,442.57
18-02511	EXIST MANAGEMENT LLC	Ed Services - K-8	Tableau desktop virtual training	\$5,400.00 *
18-02514	CAROLINA BIOLOGICAL SUPPLY CO.	Paramount High School	Science materials	\$1,561.73
18-02538	PEARSON	Special Education	Psychological assessments	\$4,961.77
18-02554	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School	Office supplies	\$2,168.02
18-02557	PIONEER CHEMICAL COMPANY	Operations	Custodial equipment	\$2,403.53
18-02562	COOLE SCHOOL	Paramount Park Middle School	Student planners (940)	\$3,136.64
18-02563	AVID CENTER HQ	K-5 Schools & Innovative Programs	AVID summer institute registration fees	\$11,130.00 *
18-02564	MCCORMICK'S GROUP, LLC	Paramount High School	Band supplies	\$6,100.34 *
18-02565	BADEN SPORTS INC.	Zamboni Middle School	PE supplies	\$1,544.08
18-02566	M.RA COUTURE	Paramount High School	Fall field color guard show choreography & design fees	\$3,500.00
18-02568	TROXELL COMMUNICATIONS	Paramount Park Middle School	Computer supplies	\$5,310.75 *
18-02577	LOCH UNLIMITED, INC.	Alondra Middle School	Skateboard rack	\$3,095.73
18-02579	STATEWIDE TRAFFIC SAFETY & SIGNS	Alondra Middle School	Crowd control barriers (20)	\$2,327.82
18-02593	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School	Office supplies	\$2,360.21
18-02597	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount Park Middle School	Office supplies	\$2,479.65
18-02602	GOPHER SPORTS EQUIPMENT	Zamboni Middle School	PE supplies	\$1,571.69
18-02605	VIRCO INC	Hollydale K-8 School	Lab stools (13)	\$2,471.20
18-02607	BAUDVILLE INC.	Alondra Middle School	Student incentives	\$9,553.69 *
18-02609	STAPLES	Zamboni Middle School	Office supplies	\$5,015.75 *

\* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.



**Paramount Unified School District**

2017/2018

**Purchase Orders To Be Ratified and Authorized**

**May 14, 2018**

<b>PO Number</b>	<b>Vendor</b>	<b>Site</b>	<b>Description</b>	<b>Total Amount</b>
<b>010 - General Fund</b>				
18-02611	SPICERS PAPER INC.	Print Shop	Paper	\$9,742.71 *
18-02613	SOUTHWEST SCHOOL & OFFICE SUPPLY	Hollydale K-8 School	Stand up desks (13)	\$4,718.87
18-02614	STAPLES	Jackson Middle School	Office supplies	\$2,145.50
18-02617	M.RA COUTURE	Paramount High School	Winter Guard show drill design & choreography fees	\$3,832.50
18-02618	FOLLETT EDUCATIONAL SERVICES	Ed Services - K-8	Math textbooks (5503) (Board Adopted: 3/24/16)	\$37,781.43 *
18-02623	AVID CENTER HQ	K-5 Schools & Innovative Programs	Registration fees for AVID summer institute	\$50,880.00 *
18-02625	AMPLIFY	Ed Services - K-8	Middle Schools: Amplify 6-8 ELA workbook sets (215) & textbook sets (80) (Board Adopted: 4/10/17)	\$32,223.22 *
18-02632	VARIDESK LLC	Alondra Middle School	Stand up desks (6), chairs (10) & accessories	\$5,130.08 *
18-02634	VIRCO INC	Paramount Park Middle School	Student chairs (60)	\$3,996.53
18-02639	ANIXTER INC.	Jackson Middle School	PE locks (300)	\$1,622.79
18-02640	ORGANIZED SPORTSWEAR	Zamboni Middle School	PE uniforms (1835)	\$10,585.91 *
18-02644	M.RA COUTURE	Paramount High School	Tarp for color guard performances	\$5,725.00 *
18-02656	E.D. SCREEN PRINTING	Alondra Middle School	Student incentive shirts (350)	\$2,365.75
18-02657	COAST PARTY RENTALS, INC.	Paramount High School	Graduation rentals	\$6,739.20 *
18-02658	THE GATSBY LLC DBA GAME CHANGER	Paramount High School West	PE uniforms (2400)	\$13,536.94 *
18-02659	VIRCO INC	Paramount Park Middle School	Library tables (5), chairs (28)	\$13,678.61 *
18-02661	CAROLINA BIOLOGICAL SUPPLY CO.	Paramount High School	Science materials	\$12,815.66 *
<b>010 - General Fund - Calif. Clean Energy Jobs Act</b>				
18-02646	ARETE DIGITAL IMAGING	Operations	Operations for Paramount Park, Jefferson & Jackson: sun reflective window decals (15)	\$13,100.53 *
<b>010 - General Fund - LCAP</b>				
18-02505	B&H PHOTO VIDEO	Odyssey STEM Academy	Portable PA system	\$2,874.38
18-02578	KIS COMPUTER CENTER	Paramount Park Middle School	Computer supplies	\$1,655.64
18-02585	THINKING MAPS, INC.	Ed Services - K-8	Professional development materials	\$5,039.77 *
18-02594	SOUTHWEST SCHOOL & OFFICE SUPPLY	Jackson Middle School	Office supplies	\$2,550.89
18-02595	STAPLES	Jefferson Elementary School	Office supplies	\$1,801.93
18-02615	THINKING MAPS, INC.	Ed Services - K-8	Professional development materials	\$10,874.33 *

\* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

**Paramount Unified School District**

2017/2018

**Purchase Orders To Be Ratified and Authorized**

**May 14, 2018**

<b>PO Number</b>	<b>Vendor</b>	<b>Site</b>	<b>Description</b>	<b>Total Amount</b>
<b>010 - General Fund - LCAP</b>				
18-02643	EDGEWORTH INTEGRATION LLC	Odyssey STEM Academy	Security camera system	\$11,783.64 *
18-02650	CENGAGE LEARNING	Ed Services - K-8	AP US History textbooks (689) (Board Adopted: 2/26/18)	\$74,161.65 *
18-02651	PEARSON EDUCATION	Ed Services - K-8	Conceptual Physics textbooks (172) (Board Adopted: 3/26/18)	\$12,286.91 *
<b>110 - Adult Education Fund</b>				
18-02622	CERTIPORT	Adult Education	Computer fundamentals site license renewal	\$3,801.80
<b>130 - Cafeteria Fund</b>				
18-02642	HARRIS COMPUTER SYSTEMS	Nutrition Services	Annual subscription fees	\$45,146.85 *
<b>140 - Deferred Maintenance Fund</b>				
18-00149	HOME DEPOT CREDIT SERVICES	Operations	Annual: building supplies (increase purchase order \$80,000 to \$90,000)	\$10,000.00 *
18-00159	DON MILLER & SON'S PLUMBING SUPPLY	Operations	Annual: plumbing supplies (increase purchase order from \$15,000 to \$17,500)	\$2,500.00
18-02529	ANGEL'S JANITORIAL. SVS, INC.	Paramount High School	Pressure wash stadium	\$3,100.00
<b>211 - Building Fund - Measure I</b>				
18-02526	3D CONCRETE	Odyssey STEM Academy	Install concrete walkway	\$3,260.00
18-02574	ULINE	Odyssey STEM Academy	Panel display board	\$5,372.75 *
18-02598	KIS COMPUTER CENTER	Odyssey STEM Academy	Presenters (16), monitors (23) and accessories	\$16,353.86 *
18-02631	KYA SERVICES, LLC	Odyssey STEM Academy	Carpet supplies	\$2,791.70
18-02641	GARDENA NURSERY	Odyssey STEM Academy	Grounds supplies	\$7,747.13 *
18-02660	ANIXTER INC.	Odyssey STEM Academy	Door hardware	\$26,097.57 *
<b>250 - Capital Facilities Fund</b>				
18-02620	DEPARTMENT OF WATER AND POWER	Business Services	Jefferson: annual lease- parking lot	\$7,290.00 *

\* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

**Paramount Unified School District**

2017/2018

**Purchase Orders To Be Ratified and Authorized**

**May 14, 2018**

**PURCHASE ORDER SUMMARY BY FUND**

174 Purchase orders for a total of **\$667,810.68**

<b>010 - General Fund</b>	To Be Authorized	\$273,040.39
	To Be Ratified Over \$1,500	\$66,488.83
	To Be Ratified Under \$1,500	\$39,034.58
	<b>Fund Total</b>	<b>\$378,563.80</b>
<b>010 - General Fund - Calif. Clean Energy Jobs Act</b>	To Be Authorized	\$13,100.53
	<b>Fund Total</b>	<b>\$13,100.53</b>
<b>010 - General Fund - LCAP</b>	To Be Authorized	\$114,146.30
	To Be Ratified Over \$1,500	\$8,882.84
	To Be Ratified Under \$1,500	\$15,022.91
	<b>Fund Total</b>	<b>\$138,052.05</b>
<b>110 - Adult Education Fund</b>	To Be Ratified Over \$1,500	\$3,801.80
	To Be Ratified Under \$1,500	\$282.82
	<b>Fund Total</b>	<b>\$4,084.62</b>
<b>120 - Child Development Fund</b>	To Be Ratified Under \$1,500	\$3,049.82
	<b>Fund Total</b>	<b>\$3,049.82</b>
<b>130 - Cafeteria Fund</b>	To Be Authorized	\$45,146.85
	To Be Ratified Under \$1,500	\$300.00
	<b>Fund Total</b>	<b>\$45,446.85</b>
<b>140 - Deferred Maintenance Fund</b>	To Be Authorized	\$10,000.00
	To Be Ratified Over \$1,500	\$5,600.00
	To Be Ratified Under \$1,500	\$1,000.00
	<b>Fund Total</b>	<b>\$16,600.00</b>
<b>211 - Building Fund - Measure I</b>	To Be Authorized	\$55,571.31
	To Be Ratified Over \$1,500	\$6,051.70
	<b>Fund Total</b>	<b>\$61,623.01</b>
<b>250 - Capital Facilities Fund</b>	To Be Authorized	\$7,290.00
	<b>Fund Total</b>	<b>\$7,290.00</b>

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ruben Frutos, Assistant Superintendent-Business Services  
**DATE:** May 14, 2018  
**SUBJECT:** Acceptance of Donations

**BACKGROUND INFORMATION:**

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation of totaling \$100.00 from Blind Squirrel Entertainment, Inc. This donation will be designated for the students of Jackson School.
2. The District received a donation totaling \$200.00 from Atkinson, Andelson, Loya, Ruud & Romo. This donation will be designated for the 2018 Employees of the Year Awards.
3. The District received a donation totaling \$750.00 from Schools First Credit Union. This donation will be designated for the 2018 Administrative Assistants' Luncheon.
4. The District received a donation of various Gopher balls totaling \$415.86 from Emmanuel Church. This donation will be designated for the students of Lincoln School to support physical activity.
5. The District received a donation totaling \$44.41 from The Habit Restaurants, LLC. This donation will be designated for the students of Alondra School to support incentives.
6. The District received a donation totaling \$105.54 from The Habit Restaurants, LLC. This donation will be designated for the students of Lincoln School to support school programs.

For the current 2017-18 fiscal year through May 14, 2018, the District has received an estimated total, which includes the above amounts, of \$71,120.20 in gifts, grants, and bequests.

**POLICY/ISSUE:**

Board Policy 3280 – Gifts, Grants, and Bequests

**CONSENT ITEM: 4.2-C**

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent-Business Services

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ruben Frutos, Assistant Superintendent-Business Services  
**DATE:** May 14, 2018  
**SUBJECT:** Consultant Services

**BACKGROUND INFORMATION:**

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following contracted services are requested:

	Consultant	Services to be Provided/ Audience	Site/ Requested for	Time Period	Cost/ Funding Source
1	Los Angeles County Office of Education PC 17-18135	Interface General Ledger District, 1099 reporting and financial system reports	Business Services  Requested by: Patricia Tu	July 1, 2018 through June 30, 2019	Total contract not to exceed \$20,300 from General Funds

**POLICY/ISSUE:**

Board Policy 4126 – Consultants

**FISCAL IMPACT:**

As shown above

**STAFF RECOMMENDATION:**

Approve the Consultant Services requests authorizing contracts with consultants or independent contractors who provide specialized services.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent-Business Services

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

# Paramount Unified School District

**TO:** Board of Education  
**FROM:** Ruth Pérez, Superintendent  
**DATE:** May 14, 2018  
**SUBJECT:** Resolution 17-29 - Classified School Employee Week

## **BACKGROUND INFORMATION:**

The thirty-second annual Classified School Employee Week will be commemorated by the State of California during May 20-26, 2018. Resolution 17-29 is Paramount Unified School District's tribute to classified employees who provide essential support services in classrooms, offices, cafeterias, warehouses, and school sites throughout the year.

## **POLICY/ISSUE:**

Education Code Section 45460 - Classified School Employee Week

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Adopt Resolution 17-29 recognizing classified employees of Paramount Unified School District for their contributions, dedication and support for the educational success of students.

## **PREPARED BY:**

Ruth Pérez, Superintendent

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

**ACTION ITEM: 1.1-A**

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Resolution 17-29**

**CLASSIFIED SCHOOL EMPLOYEE WEEK**

**WHEREAS**, May 20-26, 2018, will commemorate the thirty-second annual Classified School Employee Week honoring classified school employees in California, and

**WHEREAS**, over 900 full-time and part-time classified employees provide valuable services to 16,000 students and the 20 schools in Paramount Unified School District, and

**WHEREAS**, classified school employees, through their loyalty and service, contribute to the establishment, promotion and support of a positive, reformed instructional environment, and

**WHEREAS**, classified school employees serve a vital role in providing for the welfare and safety of the students of Paramount Unified School District, and

**WHEREAS**, classified school employees strive for excellence, demonstrate pride in their work and contribute to the overall positive climate of Paramount Unified School District, and

**THEREFORE, BE IT RESOLVED**, that the Paramount Unified School District hereby recognizes and wishes to honor classified school employees' contribution toward quality education in Paramount Unified School District and declares the week of May 20-26, 2018 as Classified School Employee Week.

\_\_\_\_\_  
Vivian Hansen, President  
Board of Education

\_\_\_\_\_  
Sonya Cuellar, Vice President  
Board of Education

\_\_\_\_\_  
Alicia Anderson, Member  
Board of Education

\_\_\_\_\_  
Linda Garcia, Member  
Board of Education

\_\_\_\_\_  
Tony Peña, Member  
Board of Education

\_\_\_\_\_  
Dr. Ruth Pérez  
Superintendent



# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent - Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** WorkAbility I Grant Application for the 2018-19 School Year

## **BACKGROUND INFORMATION:**

The District is required to complete the WorkAbility I Grant Application to be eligible for 2018-19 funding. This grant provides funds for job development, job coaching and subsidized employment for special education students at the high school and transition levels. Employment for students is at District sites and local businesses. In addition, the grant provides career awareness activities, materials and pre-vocational training and experiences for students in grades 6-8 Special Day Classes.

## **POLICY/ISSUE:**

Board Policy 3230 – Categorical Funds

## **FISCAL IMPACT:**

Income of approximately \$121,458 to restricted funds

## **STAFF RECOMMENDATION:**

Approve the application of the WorkAbility I Grant for the 2018-19 school year to provide supervision of special education students' on-the-job training and subsidized wages for high school and transition students and career awareness activities for middle school students.

## **PREPARED BY:**

David Daley, Director - Special Education

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path
- Goal 4: All students will receive personalized guidance on which post-secondary options will best meet their academic and career goals

Focus Area 4: Parent and Community Partnerships

- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries

**ACTION ITEM: 3.1-A**

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Nonpublic School Placement for Special Education Students for 2017-18

## **BACKGROUND INFORMATION:**

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs. The District contracts on an as needed basis for services based on needs identified in the Individual Education Plan (IEP) process.

An elementary school student (2017002417) with an eligibility of other health impairment was unsuccessful in a District placement. The IEP team recommends placement at Spectrum Center with designated instructional services (DIS) counseling as the least restrictive environment for the 2017-18 school year. The estimated cost not to exceed \$9,000.

A middle school student (2016002468) with an eligibility of intellectual disability was unsuccessful in a NPS placement. The IEP team recommends placement at Buena Park Speech and Language with speech and occupational therapy services as the least restrictive environment for the 2017-18 school year. The estimated cost not to exceed \$10,000.

A high school student (2007000636) with an eligibility of specific learning disability was unsuccessful in a District placement. The IEP team recommends placement at Rossier with DIS counseling as the least restrictive environment for the 2017-18 school year. The estimated cost not to exceed \$8,200.

## **POLICY/ISSUE:**

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

## **FISCAL IMPACT:**

Estimated cost not to exceed \$24,900 from special education funds and \$2,300 from mental health funds.

## **STAFF RECOMMENDATION:**

Approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for the 2017-18 school year.

**ACTION ITEM: 3.2-A**

**PREPARED BY:**

David Daley, Director – Special Education

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Subscription for Learning Genie, Inc.

## **BACKGROUND INFORMATION:**

The Early Childhood Education (ECE) Programs currently uses student portfolios in paper form to collect and document student work as part of the state-mandated Desired Results Developmental Profile (DRDP). The ECE Program plans to purchase a two-year subscription to Learning Genie, Inc. to convert student portfolios from paper to electronic form. The subscription will include three app modules; the portfolio and assessment, family engagement and reporting.

The Learning Genie Inc. offers unlimited usage of the app, data storage of student work samples and observation notes to assist teachers in the assessment and monitoring of student progress. Teachers will be able to share information with parents regarding their child's progress. Staff will be able to use student data reports to inform instruction and complete state-mandated reports.

## **POLICY/ISSUE:**

Board Policy 3230 - Categorical Funds

## **FISCAL IMPACT:**

Costs of \$9,220 for a two-year subscription from ECE funds

## **STAFF RECOMMENDATION:**

Approve the subscription for usage of Learning Genie Inc. app for 2018-19 and 2019-2020 school years.

## **PREPARED BY:**

Elida Garcia, Director - Early Childhood Education Programs

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.

**ACTION ITEM: 3.3-A**



**Learning Genie Inc.**  
 5868 Owens Ave Suite 250  
 Carlsbad, CA 92008  
 (760) 576-4822  
 accounting@learning-genie.com  
 www.learning-genie.com

## QUOTE

**ADDRESS**

Elida Garcia  
 Paramount Unified School  
 District  
 15110 California Ave  
 Paramount, CA 94561

**QUOTE #** DR-2885

**DATE** 04/20/2018

**EXPIRATION DATE** 04/30/2018

**PREPARED BY**

Robert Flores

**ACCOUNT EXECUTIVE**

Robert Flores

**END DATE**

6/30/2020

DATE	SKU	ACTIVITY	QTY	RATE	AMOUNT
07/01/2018	MOCAP-2	<b>2018 New:Portfolio and Assessment Module (2 Year Contract)</b> Two Year (2018-2020 school years) subscription to the Learning Genie App for portfolio and assessment. Includes unlimited usage of the app, data storage, and customer support via phone, email and web. Pricing: \$6 per child per year.	410	12.00	4,920.00
07/01/2018	MOCAP-2	<b>2018 New:Family Engagement Module 2.0 (2 Year Contract)</b> Two year (2018-2020 school years) subscription to the Learning Genie App for family engagement. Includes unlimited usage of the app, data storage, and customer support via phone, email and web. Pricing: \$6 per child per year.	410	12.00	4,920.00
07/01/2018	N-ARM2	<b>2018 New:Learning Genie Reporting Module - 2 Year</b> Two year (2018-2020 school year) subscription to the Learning Genie Reporting and Data Analytic Module including generating unlimited reports on Learning Genie platform. Pricing: \$2.50 per child per year.	410	5.00	2,050.00
07/01/2018	DISCOUNT-2B	<b>2018 New:Discount Bundle -2 Year</b> Package/ Promotional Discount: Bundle (2 yr)	410	-4.00	- 1,640.00
07/01/2018	DISCOUNT-2	<b>2018 New:Discount Multi Year (2 yr)</b> Discount: Multi Year (2 yr)	410	-2.50	- 1,025.00

The Learning Genie Term of Use, Privacy Policy, and FERPA, AB1584, SB1177 compliance statements are available at [www.learning-genie.com](http://www.learning-genie.com). Please review and contact us for questions.

**TOTAL**

**\$9,225.00**

This quote is made for 3-year contract amount, but payments may be made on a prorated annual basis.

Accepted By

Accepted Date

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ryan Smith, Assistant Superintendent-Secondary Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Schoology Learning Management System Addendum

## **BACKGROUND INFORMATION:**

A 3-year agreement with Schoology was approved by the Board at the February 27, 2016 meeting. Included in the agreement was access to Schoology's Learning Management System for the district's students, teachers, and staff as well as expenses related to its implementation, including online training hours.

Paramount Unified School District and Schoology would like to convert the remaining online training hours to on on-site training day for the staffs at Buena Vista and the Community Day School.

## **POLICY/ISSUE:**

Board Policy 1113 – District and school websites

## **FISCAL IMPACT:**

\$1,900.00- General Funds

## **STAFF RECOMMENDATION:**

Approve the Schoology Learning Management System addendum to convert previously approved professional development web-hours to professional development on-site trainings for the 2018-19 school years.

## **PREPARED BY:**

Ryan Smith, Assistant Superintendent – Secondary Educational Services

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 4: Technology will be used as a tool for enhancing, personalizing, and improving learning

**ACTION ITEM: 3.4-A**

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ryan Smith, Assistant Superintendent –Secondary Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Carnegie Learning Addendum

## **BACKGROUND INFORMATION:**

An agreement with Carnegie Learning was approved by the Board for approval at the May 22, 2017 meeting. This agreement provided supplemental curricular support for at-risk students in the areas of Algebra 1 and Geometry at both Paramount High School and Paramount High School West as well as support for teachers. This addendum will provide four additional days of in-classroom support for teachers who are involved with the program. These days will be used to support teachers and coaches with developing lessons, instructional feedback, data analysis, and the implementation of Carnegie’s software “Mathia.”

## **POLICY/ISSUE:**

Board Policy 6141 – Curriculum Development

## **FISCAL IMPACT:**

\$ 10,000.00 - LCAP Funds

## **STAFF RECOMMENDATION:**

Approve the Carnegie Learning addendum for PHS and PHS West for the 2017-18 school year.

## **PREPARED BY:**

Ryan Smith, Assistant Superintendent – Secondary Educational Services

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards
- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

**ACTION ITEM: 3.5-A**



# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ryan Smith, Assistant Superintendent-Secondary Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** School Sponsored Study/Incentive Trips

## **BACKGROUND INFORMATION:**

School sponsored study trips are an important part of a balanced instructional program. Study trips that are consistent with the District's instructional program and academic content standards are provided to enhance students' learning. The attached list of study/incentive trips are consistent with Board policy, District curriculum and are recommended for the 2018-19 school year.

## **POLICY/ISSUE:**

Board Policy 6153 - Instruction, School-Sponsored Trips

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Approve the school sponsored study/incentive trips to provide students with experiences that extend grade-level curriculum.

## **PREPARED BY:**

Manuel San Miguel, Director – Student Services

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

**ACTION ITEM: 3.6-A**



# Paramount Unified School District Educational Services

## 2018-19 Study/Incentive Trip Sites and Location

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
<b>COLLEGES &amp; UNIVERSITIES</b>							
California State Colleges & University of California Campuses				X	X	X	X
Community Colleges				X	X	X	X
Private Colleges/Universities				X	X	X	X
<b>EVENTS</b>							
Los Angeles County Office of Education Math Field Day			X	X	X	X	X
Los Angeles County Office of Education Science Fair				X	X	X	X
Los Angeles County Office of Education Science Olympiad				X	X	X	X
Run for Fun				X	X	X	X
Science Day at Magic Mountain	Valencia			X	X	X	X
<b>INCENTIVE TRIPS</b>							
Adventure City	Anaheim	X	X	X	X		X
Honda Center	Anaheim		X	X	X		X
Atlantis Park Play Center	Garden Grove	X	X	X	X		X
Bianchi Theatre	Paramount		X	X	X		X
Boomers Entertainment Center	Irvine/ Fountain Valley			X	X		X
Disneyland	Anaheim	X	X	X	X		X
Dodger Stadium	Los Angeles			X	X		X
Angel Stadium	Anaheim			X	X		X
Golf N' Stuff	Norwalk			X	X		X
Hollywood Bowl	Hollywood			X	X		X
Home Depot Sports Center	Carson		X	X	X		X
IMAX Theatre at Universal Studios, City Walk	Universal City			X	X		X
Jackie Robinson Center	Pasadena			X	X		X
Keystone Lanes	Norwalk				X		X
Knott's Berry Farm	Buena Park	X	X	X	X		X
Long Beach Convention Center	Long Beach			X	X		X
Los Angeles Convention Center	Los Angeles			X	X		X
Los Angeles Memorial Coliseum	Los Angeles		X	X	X		X
Los Angeles Sport Arena	Los Angeles			X	X		X
Magic Johnson Theatre	Los Angeles		X	X	X		X
Medieval Times Dinner and Tournament	Buena Park			X	X		X
Paramount Iceland	Paramount		X	X	X		X
Plaza Olvera	Los Angeles	X	X	X	X		X
Pomona Fairplex	Pomona			X	X		X
Rhythm and Hues Studios	Marina Del Rey		X	X	X		X
Rose Bowl	Pasadena				X		X
Skate Depot	Cerritos		X	X	X		X
Staples Center	Los Angeles		X	X	X		X
Universal City Walk	Universal City				X		X
<b>MARINE STUDIES</b>							

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
Aquarium of the Pacific	Long Beach	X	X	X	X	X	X
Bolsa Chica Ecological Reserve	Huntington Beach			X	X	X	X
Cabrillo Marine Museum	San Pedro	X	X	X	X	X	X
Long Beach Harbor Cruise and/or Whale Watching	Long Beach		X	X	X	X	X
Los Angeles County Office of Education Roundhouse Marine Lab & Aquarium	Manhattan Beach	X	X	X	X	X	X
Los Angeles County Office of Education Science Floating Lab	Los Angeles			X	X	X	X
Los Angeles County Harbor Cruise and/or Whale Watching	Los Angeles		X	X	X	X	X
Los Angeles Maritime Institute, TopSail Program	San Pedro			X	X	X	X
Newport Landing, Sport Fishing/Whale Watching	Newport		X	X	X	X	X
Ocean Institute/Crystal Cove	Laguna Beach		X	X	X	X	X
Orange County Marine Institute	Dana Point		X	X	X	X	X
Sea World	San Diego		X	X	X	X	X
<b>MUSEUMS &amp; MISSIONS</b>							
Bowers Museum of Cultural Art	Santa Ana	X	X	X	X	X	X
California African-American Museum	Exposition Park	X	X	X	X	X	X
California Science Center and IMAX Theatre	Exposition Park	X	X	X	X	X	X
Craft and Folk Art Museum	Los Angeles		X			X	X
Frida Kahlo Theatre	Los Angeles		X	X	X	X	X
Geffen Museum of Contemporary Art	Los Angeles			X	X	X	X
Hammer Museum of Art and Cultural Center at UCLA	Los Angeles			X	X	X	X
Huntington Library and Art Museum	San Marino			X	X	X	X
J.Paul Getty Museum	Los Angeles			X	X	X	X
Japanese-American National Museum	Los Angeles	X	X	X	X	X	X
Kidspace Children's Museum	Pasadena	X	X			X	X
Knott's Berry Farm, Westward Movement, Indian Trails	Buena Park	X	X			X	X
Los Angeles Children's Museum	Los Angeles	X	X			X	X
Los Angeles County Museum of Art	Los Angeles	X	X	X	X	X	X
Museum of Contemporary Art	Los Angeles			X	X	X	X
Museum of Latin American Art	Long Beach	X	X	X	X	X	X
Museum of Tolerance	Los Angeles	X	X	X	X	X	X
Natural History Museum	Los Angeles	X	X	X	X	X	X
Norton Simon Museum	Pasadena			X	X	X	X
Page Museum at the La Brea Tar Pits	Los Angeles	X	X	X	X	X	X
Queen Mary	Long Beach			X	X	X	X
Rancho Los Alamitos	Long Beach		X			X	X
Richard Nixon Public Library and Museum	Yorba Linda	X	X	X	X	X	X
Ronald Reagan Library	Simi Valley	X	X	X	X	X	X
San Fernando Mission	San Fernando		X			X	X
San Gabriel Mission	San Gabriel		X			X	X
San Juan Capistrano Mission	San Juan Capistrano		X	X	X	X	X
Southwest Museum	Los Angeles		X	X	X	X	X
The Children's Museum	La Habra	X				X	X
Wells Fargo Museum	Los Angeles		X	X	X	X	X
<b>NATURE STUDIES</b>							

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
Clark Center	Buena Park	X	X	X		X	X
El Dorado Nature Center	Long Beach	X	X	X	X	X	X
Jurupa Mountains Cultural Center	Riverside		X	X	X	X	X
Los Angeles Botanic Gardens - Arboretum - Descanso Gardens - South Coast Botanical Gardens - Virginia Robinson Gardens	Arcadia La Canada Palos Verdes Beverly Hills		X	X	X	X	X
Los Angeles County Natural Areas - Eaton Canyon Nature Center - Placerita Canyon Nature Center - San Dimas Canyon Nature Center - Whittier Narrows Nature Center	Pasadena Newhall San Dimas South El Monte			X	X	X	X
Los Angeles Regional Park - Santa Fe Dam	Irwindale	X	X	X	X	X	X
Madrona Marsh Preserve	Torrance	X	X	X	X	X	X
Monrovia Park	San Gabriel	X	X	X		X	X
Puddingstone Lake	San Dimas			X	X	X	X
San Gabriel Mountains	San Gabriel				X	X	X
San Pedro Fossil Site	San Pedro	X	X	X	X	X	X
Tree People City Forest	Coldwater Canyon	X	X	X	X	X	X
Tucker Wild Life Sanctuary	Modjeska Canyon	X	X	X	X	X	X
<b>SCIENCE TRIPS</b>							
American Wilderness Zoo	Monrovia		X			X	X
Camp Trask (Outdoor Discovery School)	Monrovia		X	X		X	X
Caspers Wilderness Park	San Juan Capistrano			X	X	X	X
Pio Pico State Historic Park	Whittier	X	X	X	X	X	X
Columbia Memorial Space Center Museum	Downey	X	X	X	X	X	X
Centennial Farms & Centennial Heritage Museum	Costa Mesa	X	X	X		X	X
Colonial Chesterfield at Riley's Farm	Oak Glen		X	X		X	X
Cottontail Ranch Outdoor School	Malibu		X	X		X	X
Discovery Science Center	Santa Ana		X	X		X	X
Donna O'Neil Land Conservancy	San Juan Capistrano			X	X	X	X
Green Meadows Farm	Irvine/Pasadena	X				X	X
Griffith Park Observatory	Los Angeles	X	X	X	X	X	X
Jet Propulsion Laboratory	Pasadena			X	X	X	X
Los Angeles Zoo	Griffith Park	X	X	X	X	X	X
Los Angeles County Outdoor Science School - Blue Sky Meadow - Camp Wrightwood - Malibu Outdoor School	San Bernardino Wrightwood Malibu		X	X		X	X
Northrop Engineering	Redondo Beach		X	X	X	X	X
Oak Glenn Outdoor School	Yucaipa		X			X	X
San Diego Zoo/Balboa Park	San Diego	X	X	X	X	X	X
Santa Ana Zoo	Santa Ana	X				X	X
Tanaka Farms	Irvine	X				X	X
Thousand Pines	Crestline		X			X	X
<b>VISUAL &amp; PERFORMING ARTS</b>							
Arantani/Japan American Theatre	Los Angeles	X	X	X	X	X	X

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
Bellflower Civic Center	Bellflower		X	X	X	X	X
Carpenter Center	Long Beach	X	X	X		X	X
Greek Theatre	Los Angeles			X	X	X	X
Harriet and Charles Luckman Fine Arts Gallery	Los Angeles			X	X	X	X
Hermosa Beach Civic Center Theatre	Hermosa Beach	X	X	X	X	X	X
Hollywood Bowl	Hollywood			X	X	X	X
James Armstrong Theatre	Torrance	X	X	X	X	X	X
Kirk Douglas Theater	Culver City	X	X	X		X	X
La Mirada Civic Theatre	La Mirada		X	X	X	X	X
Los Cerritos Center for the Performing Arts	Cerritos	X	X	X	X	X	X
Musical Theatre West	Long Beach	X	X	X	X	X	X
Orange County Performing Arts Center	Costa Mesa	X	X	X	X	X	X
Pantages Theatre	Hollywood			X	X	X	X
Redondo Beach Performing Arts Center	Redondo Beach		X	X	X	X	X
South Coast Repertory Theatre	Costa Mesa				X	X	X
Terrace Theatre	Long Beach		X	X	X	X	X
Wilshire Ebell Theatre	Los Angeles	X	X	X	X	X	X

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ryan Smith, Assistant Superintendent-Secondary Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** New Compton College Course – Theatre of Appreciation at Buena Vista High School

## **BACKGROUND INFORMATION:**

El Camino College Compton Center will offer a college course in Theatre Appreciation at Buena Vista High School in 2018-19. Topics for the Theatre Appreciation Course include acting, directing, design of scenery, architecture, lighting, costuming, makeup, stage properties and the American musical. In addition to learning content related to modern theatre in class, students are required to attend selected theatre events. Students who participate will receive both high school and college credit. Classes will be held after school once a week September, 2018 through June 30, 2019.

## **POLICY/ISSUE:**

Board Policy 6141 – Curriculum Development

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Approve the Theatre Appreciation course at Buena Vista High School.

## **PREPARED BY:**

Manuel San Miguel, Director– Student Services

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards
- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

**ACTION ITEM: 3.7-A**

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ryan Smith, Assistant Superintendent–Secondary Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Career Technical Education Incentive Grant Award

## **BACKGROUND INFORMATION:**

Paramount Unified School District has received its third of three disbursements of the Career Technical Education (CTE) Incentive Grant from the California Department of Education in the amount of \$250,000. Established as a state education, economic and workforce development initiative, the grant’s goal is to provide students with the knowledge and skills necessary to transition to employment and postsecondary education. This grant provides incentive funds to encourage the development of new CTE programs as well as to enhance the quality of current CTE programs in grades 7-12 for teachers in possession of a Designated Subjects CTE credential. The CTE Incentive Grant will provide matching funds to support the following:

- Teachers, administrators and classified salaries
- Supplies and equipment
- Professional development

As the part of the grant’s requirement, Paramount Unified School District will provide proportional dollar-for-dollar matching funds for three consecutive years. The matching funds on behalf of Paramount Unified School District have already been allocated in the LCAP’s Goal 2 in support of CTE programs. The CTE Incentive grant will be disbursed over a three-year period in the following amounts:

Disbursement Year	CTE Grant Amount	PUSD Match
2015-16	\$1,000,000	\$1,000,000
2016-17	\$974,428	\$1,461,642
2017-18	\$250,000	\$500,000

- \$1.00 for every \$1.00 for the first funding term
- \$1.00 for every \$1.50 for the second funding term
- \$1.00 for every \$2.00 for the third funding term

## **POLICY/ISSUE:**

Board Policy 3230 – Categorical Funds

Education Code 12400 - Authority to Receive and Expend Funds

**ACTION ITEM: 3.8-A**

**FISCAL IMPACT:**

Restricted income of \$250,000.

**STAFF RECOMMENDATION:**

Accept funds for the CTE Incentive Grant Award to develop students' skills enrolled in Career Technical Education Programs.

**PREPARED BY:**

Greg Francois, Director of Secondary Education and Instructional Technology

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path



# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ryan Smith, Assistant Superintendent-Secondary Educational Services  
**DATE:** May 14, 2018  
**SUBJECT:** Approval and Adoption History-Social Science Textbooks and Instructional Materials for Grades 10-12

## **BACKGROUND INFORMATION:**

At the March 26, 2018 meeting, a presentation about California's new History-Social Science framework and standards, as well as Paramount Unified School District's textbook adoption process. During that presentation, it was shared with the Board that a committee of high school teachers and administrators have met to review textbooks and ancillary resources that align with the new state framework and standards from a variety of publishers. It was also shared with the Board that after closely analyzing each program using key criteria, the committee recommended the following for adoption:

Course	Textbook	Year	Publisher
World History Grade 10	IMPACT CA Social Studies World History, Culture, & Geography: The Modern World	2019	McGraw Hill Education
United States History Grade 11	IMPACT CA Social Studies United States History & Geography: Continuity & Change	2019	McGraw Hill Education
Principles of American Democracy Grade 12	IMPACT CA Principles of American Democracy	2019	McGraw Hill Education
Economics Grade 12	IMPACT CA Principles of Economics	2019	McGraw Hill Education

The cost for this adoption includes the following:

- Digital text materials for a period of eight years for grades 10-12
- Class sets of textbooks for grades 10 and 11
- Individual books for grade 12 (gratis)
- Teacher materials (gratis)
- Implementation training and support

The required public notice of intent to recommend the adoption of textbooks and materials for the History Social Science courses were published in the Long Beach Press Telegram and posted in the Instructional Media Center. Staff and community members were invited to examine the textbooks and resources on display in the Instructional Media Center at the District Office.

**ACTION ITEM: 3.9-A**

**POLICY/ISSUE:**

Board Policy 6141 – Curriculum Development

**FISCAL IMPACT:**

Approximately \$481,000 from LCAP Base Funds for core textbooks.

**STAFF RECOMMENDATION:**

Approve the adoption and purchase of texts and instructional materials for high school history-social science classes in 2018-19.

**PREPARED BY:**

Greg Francois, Director of Secondary Education and Instructional Technology

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ruben Frutos, Assistant Superintendent-Business Services  
**DATE:** May 14, 2018  
**SUBJECT:** Geotechnical Observation and Testing Services for Measure I Bond Projects

## **BACKGROUND INFORMATION:**

In November 2016, the voters approved the Measure I Bond for facilities improvements and other Board-approved projects. The District is in need of geotechnical observation and a testing lab during construction. The lab will conduct all necessary Geotechnical (soils) testing, dry density and optimum moisture content compaction curves, gradation, and sand equivalent testing of proposed imported materials. Additionally, they will perform observation and testing of storm water facilities, flatwork and pavements; checking conformance with project documents.

Leighton Consulting, Inc. will provide all testing services during Phase 1 construction at Odyssey STEM Academy.

## **POLICY/ISSUE:**

Board Policy 4126 - Consultants

## **FISCAL IMPACT:**

Not to exceed \$30,000

## **STAFF RECOMMENDATION:**

Approve the Agreement with Leighton Consulting, Inc. for geotechnical observation and testing during construction of the parking lot at Odyssey STEM Academy, and authorize the Superintendent or designee to execute all necessary documents for geotechnical observation and testing services for Measure I bond projects.

## **PREPARED BY:**

Scott Law, Director-Facilities and Projects

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 3: Positive School Climate and Environments Conducive to Learning

**ACTION ITEM: 4.1-A**

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

**LEIGHTON CONSULTING, INC. MASTER SERVICES AGREEMENT**

**AGREEMENT NUMBER:** \_\_\_\_\_

**SECTION I: SERVICES AND COMPENSATION:**

This *Master Services Agreement* ("Agreement") is entered into effective April 27, 2018, by and between Paramount Unified School District ("CLIENT") and Leighton Consulting, Inc. (the "parties"). This Agreement relates to performance of services at locations ("LOCATIONS") described in each Scope of Work Agreement, as set forth in A., below.

The parties agree as follows:

**A. Services to be Performed by Leighton Consulting, Inc.:**

Leighton Consulting, Inc. shall perform consulting services ("Services") as needed by CLIENT in accordance with this Agreement and various Scope of Work Agreements, each of which shall refer to this Master Services Agreement. The Scope of Work Agreement shall detail the particular Services required at a given LOCATION for a specific task/scope. Each Scope of Work Agreement shall be numbered consecutively commencing with No. 1. Upon execution by the parties, each Scope of Work Agreement, together with this Agreement, shall constitute a separate contract.

**B. Invoicing and Payment:** CLIENT will pay Leighton Consulting, Inc. for performance of Leighton Consulting, Inc.'s Services, in accordance with the payment terms set forth in the Scope of Work Agreement pertaining to such Services. Leighton Consulting, Inc.'s fee schedules are revised annually. The Schedule in effect at the time the Services are performed shall apply to the Services.

Leighton Consulting, Inc. shall invoice CLIENT monthly for its Services, unless another invoicing schedule is set forth in the applicable Scope of Work Agreement. In the event of a dispute over payment, Client shall pay all undisputed amounts in accordance with this Agreement. Invoices will be due upon presentation and will be past-due thirty (30) days from the date of the invoice. Should any invoice for payment remain outstanding for sixty (60) days or more, CLIENT agrees that Leighton Consulting, Inc. may suspend Services and/or demand prepayment of fees at Leighton Consulting, Inc.'s option. CLIENT agrees to pay a service charge of one and one-half (1-1/2) percent per month, compounded monthly from the past due date of the invoice, on past-due accounts, not to exceed limits set by any applicable usury laws. In the event that it becomes necessary for Leighton Consulting, Inc. to commence action to force payment of invoices, Leighton Consulting, Inc. shall be entitled to reasonable collection costs.

If at any time Leighton Consulting, Inc. or its officers or employees should be required or requested to give expert witness testimony or otherwise participate in a judicial or administrative proceeding involving the CLIENT or concerning matters in any way related to the Services under any Scope of Work Agreement, CLIENT agrees that such activities shall be deemed part of the Scope of Work Agreement.

**C. Warranty:** Leighton Consulting, Inc. shall perform its Services in accordance with the standards of care and diligence normally practiced by members of the profession performing

professional consulting services of a similar nature. If, during the one (1) year period following completion or termination of Services, whichever is earlier, under the applicable Scope of Work Agreement, it is shown that there is an error in the Services as a result of Leighton Consulting, Inc.'s failure to perform the Services in accordance with the above standard, and CLIENT has notified Leighton Consulting, Inc. in writing of the error within such one year period, Leighton Consulting, Inc. shall re-perform, at no cost to CLIENT, such corrective Services within the original Scope of Work Agreement, as may be necessary to remedy such error and to conform the Services to the above stated standard.

EXCEPT AS EXPRESSLY STATED ABOVE, LEIGHTON CONSULTING, INC. MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, CONCERNING ANY OF THE MATERIALS OR SERVICES WHICH MAY BE FURNISHED PURSUANT TO THIS AGREEMENT.

Leighton Consulting, Inc. shall, for the protection of CLIENT, demand available warranties, indemnities and guaranties with respect to machinery, equipment, materials and services from all vendors and subcontractors with whom Leighton Consulting, Inc. contracts, and shall render all reasonable assistance to CLIENT for the purpose of enforcing the same.

**TECHNICAL LIMITATIONS:**

Leighton Consulting, Inc.'s Services are based solely on the investigations described in the Scope of Work Agreement, which was established after consultation between the parties. Client agrees that it is unreasonable to expect to completely evaluate subsurface conditions even after the most comprehensive exploratory program reasonably possible. Further, site conditions change frequently due to the passage of time, human activities and climatic conditions. Uncertainties are therefore inherent in the nature of Leighton Consulting, Inc.'s Services and impossible to avoid. CLIENT acknowledges that the identification of geotechnical conditions and the prediction of future or concealed conditions is an inexact scientific endeavor. The state of the art of geotechnical practice is such that Leighton Consulting, Inc. cannot guarantee that its recommendations will prove adequate on this project and the client assumes the risk of any such failure, except as provided in this Agreement. **Anything herein to the contrary notwithstanding, Leighton Consulting, Inc. shall not be alleged to be negligent, nor shall Leighton Consulting, Inc. be liable under this Agreement or otherwise for occurrences occasioned by performance of Services performed in accordance with standards of care and diligence utilized by those performing similar services at the time and in the general vicinity in which the Services are performed.**

**THIS CONTRACT CONTAINS SPECIFIC LIMITATIONS OF LIABILITY.**

**D. Indemnity:** Leighton Consulting, Inc. shall release, indemnify and hold CLIENT harmless from and against any and all claims, demands, losses, expenses and causes of action

resulting from or arising out of (a) failure of Leighton Consulting, Inc. to comply in material respects with federal, state and local laws and regulations applicable to the Services; (b) material breach by Leighton Consulting, Inc. of Leighton Consulting, Inc.'s warranties in this Agreement; (c) bodily injury or death of persons, or damage to or destruction of property to the extent that the same results from the negligence or willful misconduct of Leighton Consulting, Inc., its employees, officers or agents while engaged in the performance of the Services.

**E. Limitations:** For any errors, omissions or other acts, including any damages based in contract, tort or other causes of action, Leighton Consulting, Inc.'s liability, including that of its employees, agents, and officers shall not exceed amounts recovered under the scope and limits of Leighton Consulting, Inc.'s insurance, described in F below, plus Leighton Consulting, Inc.'s warranty obligation, as stated in C, above.

**F. Insurance:** Commencing with performance of the Services, and for the entire term of this Agreement, Leighton Consulting, Inc. shall maintain the following insurance, and shall, upon the request of CLIENT, furnish copies of insurance certificates evidencing the following coverage:

**Worker's Compensation:** California statutory limits

**Employer's Liability:** \$1,000,000 per occurrence

**Commercial Liability Insurance:** Commercial liability insurance including Contractual Liability, Property Damage, Bodily Injury and Death and Automobile Liability, \$1,000,000 combined single limit, \$1,000,000 annual aggregate

CLIENT may be named as an additional insured on the Commercial liability policy, with respect to Leighton Consulting, Inc.'s performance of this Agreement. CLIENT shall be provided with thirty (30) days written notice before cancellation of or any material change in such insurance.

**G. Changes:** In the event CLIENT desires to make changes in the Services and so notifies Leighton Consulting, Inc., Leighton Consulting, Inc. will perform such changes and additional work pursuant to the terms, conditions and pricing of this Agreement and the applicable Scope of Work Agreement. CLIENT acknowledges that the individual signing this Agreement on its behalf, or any authorized representative of CLIENT, may amend or change any Scope of Work Agreement.

**H. Termination:** Either party may, prior to completion and with or without cause, terminate the Services under any or all Scopes of Work at any time upon five (5) working days' written notice to the other. In event that CLIENT terminates this Agreement without cause, Leighton Consulting, Inc. shall be paid for Services performed to the date of termination plus non-cancelable commitments entered into prior to Leighton Consulting, Inc.'s receipt of notice of termination, and actual, reasonable, termination costs.

**I. Term:** The term of this Agreement is one year from its effective date; however, this Agreement shall automatically be renewed for consecutive one-year terms unless terminated by

either party. Termination shall not affect the rights, obligations and remedies of the parties.

This Agreement, with attachments, Scope of Work Agreement(s) and any attachments thereto, constitute the complete Agreement of the parties. No other representations of any kind, oral or otherwise, have been made. If CLIENT elects to utilize a purchase order or other form as a convenience, for billing purposes or in accordance with its customary practice, Leighton Consulting, Inc. will refer to the same in invoices or correspondence, with the understanding that this Agreement supersedes all inconsistent terms.

This Agreement shall be governed by the laws of the State of California. Any arbitration or litigation arising from this Agreement shall take place in Riverside County, California.

## SECTION II: GENERAL PROVISIONS

**A. Severability:** If any provision of this Agreement is finally determined to be contrary to, prohibited by, or invalid under applicable laws or regulations, such provision will be renegotiated to give effect to the intent of the parties to the maximum possible extent. Such determination and renegotiation shall not affect or invalidate the remaining provisions of this Agreement

**B. Use of Reports or Services:** Leighton Consulting, Inc.'s opinions, reports or Services may not be utilized in prospectuses, proxy solicitations, loan applications, or other documents or transactions reasonably expected to influence investment decisions without Leighton Consulting, Inc.'s prior written consent.

**C. No Third Party Rights:** Nothing contained in or relating to the formation of this Agreement is intended to make any person or entity who is not a signatory to the Agreement a third party beneficiary. No one other than CLIENT shall be entitled to use and rely on the opinions, Services or reports produced hereunder.

**D. Execution and Counterparts:** This Agreement and any Scope of Work Agreement may be executed and delivered in two or more counterparts and by each party hereto in separate counterparts, each of which when so executed and delivered shall be deemed an original and both of which taken together shall constitute but one and the same instrument.

**E. Remedies:** Neither party shall be held liable for indirect or consequential damages of any nature whatsoever, howsoever arising. The obligations, responsibilities, warranties and liabilities of the parties with respect to the Services shall be solely those expressly set forth in this Agreement. Remedies and limitations on liability shall apply regardless of whether an action is brought in contract, or is based on either party's negligence, strict liability or another theory of law. The limitations stated in this Agreement extend collectively to the parties' partners, joint venturers, licensors, insurers and affiliates. CLIENT and Leighton Consulting, Inc. agree that any legal action with respect to the Services to be done under this agreement shall be brought solely against the parties, and not against affiliated companies, individual officers, employees or

former employees of the parties. All legal actions by either party against the other for breach of this Agreement, or for the failure to perform in accordance with the applicable standard of care, however framed, that are essentially based upon such breach or failure shall be barred two (2) years from the time claimant knew or should have known of its right to make a claim, but, in any event, not later than four (4) years from substantial completion of the Services.

**F. Confidentiality:** Leighton Consulting, Inc. agrees to hold in confidence and not to use or disclose to any third-party without the written consent of CLIENT any and all information relating directly to the Services provided, except as required by law or regulation, or as needed to carry out work under this Agreement. This obligation of confidentiality shall expire five (5) years after completion or termination of the Services under the applicable Scope of Work Agreement, and shall not apply to: (a) information in Leighton Consulting, Inc.'s possession or known to Leighton Consulting, Inc. prior to its receipt in connection with this Agreement or the Services; (b) information independently developed by Leighton Consulting, Inc. at no cost to CLIENT and without the use of Client's confidential information; (c) information which is or becomes public knowledge through no fault of Leighton Consulting, Inc.; (d) information which is or becomes available on an unrestricted basis from a third party which Leighton Consulting, Inc. has no reason to believe has an obligation of confidentiality.

**G. Ownership of Records:** Subject to Paragraph "F," above, all reports, logs, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by Leighton Consulting, Inc. under this Agreement shall remain the property of CLIENT. Leighton Consulting, Inc. shall be entitled to maintain file copies, subject to Leighton Consulting, Inc.'s confidentiality agreement set forth in Paragraph "F" above. CLIENT recognizes that Leighton Consulting, Inc.'s reports and opinions will be prepared specifically for and in connection with the Services performed for the particular LOCATION and task/scope. CLIENT shall not, except with Leighton Consulting, Inc.'s prior written consent, utilize the same on other projects. Inventions or software conceived or developed by employees of Leighton Consulting, Inc. in the course of the Services shall belong exclusively to Leighton Consulting, Inc..

**H. Force Majeure:** Unless otherwise specified in this Agreement, Leighton Consulting, Inc. shall be obligated to perform its Services within a reasonable period of time. Schedules are estimates only. Leighton Consulting, Inc. shall not be responsible for delays in the completion of the Services if such delays are created by reason of any unforeseen cause or causes beyond Leighton Consulting, Inc.'s reasonable control, including, but not restricted to acts of God or the public enemy, acts or delays of governmental or regulatory bodies, acts or delays of other contractors or CLIENT, fire, floods, epidemics, riots, quarantine restrictions, strikes, civil insurrections, freight embargoes, and unusually severe weather. In the event of delay due to any such cause, Leighton Consulting, Inc. shall be paid by CLIENT only for actual out of pocket costs occasioned by such delay, including standby costs, as if the same had been included in the Scope of Work Agreement.

**I. Compliance:** Leighton Consulting, Inc. agrees to perform its Services in accordance with all applicable laws and

regulations which are in force and effect at the time of performance.

**J. Information Obtained from Others:** The parties agree that Leighton Consulting, Inc. will be supplied with certain information and/or data by CLIENT and/or others, and that Leighton Consulting, Inc. will rely on same. Leighton Consulting, Inc. shall not be responsible for verifying the accuracy of such information, unless the applicable Scope of Work Agreement provides for verification by Leighton Consulting, Inc..

**K. Provision of Information:** CLIENT shall immediately notify Leighton Consulting, Inc. in writing of any data, information or knowledge in the possession of or known to CLIENT relating or relevant to performance of the Services, including information relating to the actual or possible presence of hazardous materials. CLIENT recognizes that new information may require revision of Leighton Consulting, Inc.'s opinions or analyses.

**L. Timely Review and Comment:** CLIENT shall promptly review all documents, reports, data and recommendations submitted by Leighton Consulting, Inc. and shall communicate with Leighton Consulting, Inc. concerning such reviews to avoid delay in the performance of the Services.

**M. Headings and Construction:** Article and paragraph headings used herein are for the convenience of reference only and shall not affect the construction of any provision of this Agreement. Neither party hereto nor its respective counsel shall be deemed the drafter of this Agreement for purposes of construing the provisions hereof. The language in all parts of this Agreement shall in all cases be construed according to its fair meaning and not strictly for or against any party hereto.

**N. Independent Contractor:** Leighton Consulting, Inc. shall perform services as an independent contractor and not an employee or agent of CLIENT.

**O. Notices:** Any and all notices and other communications hereunder shall be in writing and be deemed received when delivered, or forty-eight (48) hours after being mailed, via certified or registered mail, return receipt requested, postage prepaid, to the respective addresses set forth in the applicable Scope of Work Agreement, or to such other addresses as either of the parties hereto may from time to time designate in writing to the other party.

### **SECTION III: FIELD WORK TERMS**

**A. Access:** CLIENT warrants that it has or will obtain, timely access for Leighton Consulting, Inc. to all necessary areas of the LOCATION and any other property necessary for the performance of the Services.

**B. Site Characteristics and Hazards:** CLIENT will provide Leighton Consulting, Inc. with and Leighton Consulting, Inc. can rely on all relevant information available concerning the LOCATION, including, without limitation, any past or present uses, site and facility diagrams, facts concerning previous conditions or incidents which could affect the Services or

Leighton Consulting, Inc.'s opinions; prior studies and assessments and compliance issues.

**C. Repairs, Cleanup and Field Corrections:** Leighton Consulting, Inc. will use all reasonable care to minimize damage to the LOCATION and other properties, but has included only customary site cleanup in the Scope of Work Agreement. CLIENT is responsible for identifying and locating underground structures, and agrees to defend, indemnify and hold Leighton Consulting, Inc. harmless from and against all liability, losses or costs resulting from damage to or destruction of underground structures not properly located and marked. CLIENT recognizes that performance of the Services may result in the necessity of some repairs, extra cleanup or field corrections and agrees to compensate Leighton Consulting, Inc. for the same as if it were included in the Scope of Work Agreement.

**D. Safety Equipment and Samples:** If special safety equipment is required to protect personnel, such equipment will be purchased at the Client's expense. Upon completion of the Services, all such equipment shall remain Client's property and shall be returned to CLIENT for proper disposal. All samples taken, including contaminated materials and decontamination fluids, shall remain the property of the CLIENT and shall be returned to the CLIENT at the conclusion of the project for proper disposal by the CLIENT.

**E. Removal Materials:** All materials removed from boreholes or trenches will be placed in suitable storage containers, if necessary, and left onsite. Contaminated materials will be stored separately from non-contaminated materials, if this determination can be made with appropriate field equipment. An appropriate label will be attached to each container identified as holding contaminated or possibly contaminated materials. Proper disposal of the containers and their contents is the sole responsibility of the CLIENT.

**F. Groundwater:** All groundwater removed from a monitoring well will be stored in containers on site. An appropriate label will be attached to each container. Following chemical analysis of a

sample from the monitoring well or container, Leighton Consulting, Inc. will notify the CLIENT of analyses results. Proper disposal of containers and contents is the sole responsibility of the CLIENT.

**G. Standby Costs:** CLIENT shall pay Leighton Consulting, Inc. the standby rate set forth in the Scope of Work Agreement for field personnel and for drilling equipment in the event of stoppage of work in the field due to: (1) request by CLIENT, or (2) governmental agency order, or (3) unreported or unanticipated conditions at the site which, in the sole opinion of Leighton Consulting, Inc., constitute a hazard to personnel and/or equipment in the performance of the investigation.

**H. Waste Removal and Disposal:** CLIENT shall be solely responsible for the selection of disposal sites, removal, transportation, handling, management, packaging, labeling, storage, treatment, labeling, manifesting and disposal of any waste or hazardous materials, including samples produced or encountered in the performance of the Services as well as all associated documentation connected therewith. Leighton Consulting, Inc. shall follow Client's instructions with respect to such waste, and shall assist CLIENT as specified in the Scope of Work Agreement.

**I. Hazardous Substances or Conditions:** CLIENT agrees to advise Leighton Consulting, Inc. in writing if any Services are to be performed in an area where hazardous or toxic substances or conditions may or are likely to be encountered. CLIENT further agrees that, if such substances or conditions are encountered, such event shall constitute a changed condition necessitating a revision to the Scope of Work Agreement to include all necessary additional Services and to resolve all health and safety concerns posed by such substances or conditions, or termination of the services. CLIENT will defend, indemnify and hold Leighton Consulting, Inc. harmless from any cost, claim, liability or injury including delay, associated with discovery of unanticipated hazardous materials on any disclosure of any such materials required by law or regulation.

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the date first written above.

**LEIGHTON CONSULTING, INC.**

**PARAMOUNT UNIFIED SCHOOL DISTRICT (CLIENT)**

\_\_\_\_\_  
Thomas C. Benson, Jr., President and CEO

\_\_\_\_\_  
By (Signature)

Date: April 27, 2018

\_\_\_\_\_  
Please type or clearly print name and title

Date: \_\_\_\_\_



# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ruben Frutos, Assistant Superintendent-Business Services  
**DATE:** May 14, 2018  
**SUBJECT:** Addition of Inspector of Record and Inspection Services for Measure I Bond Projects

## **BACKGROUND INFORMATION:**

In November 2016, the voters approved the Measure I Bond for facility improvements, and other Board-approved projects. The District is in need of inspection services and Inspector of Record services for the upcoming Bond projects.

Wild West Inspections was approved as the Inspector of Record on July 17, 2017; however, as of April 20, 2018, Wild West Inspections is unable to provide services for the District. Knowland Construction Services will be added in addition to Wild West Inspectors as the District's Inspector of Record.

## **POLICY/ISSUE:**

Board Policy 4126 - Consultants

## **FISCAL IMPACT:**

District Bond and Facilities Funds, not to exceed the previously board-approved contracted project amount

## **STAFF RECOMMENDATION:**

Approve the Agreement with Knowland Construction Services for inspection services and Inspector of Record services for Measure I bond projects, and authorize the Superintendent or designee to execute all necessary documents.

## **PREPARED BY:**

Scott Law, Director-Facilities and Projects

## **STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

**ACTION ITEM: 4.2-A**

# Knowland Construction Services

## PROPOSAL FOR PROJECT INSPECTORS

SCHOOL DISTRICT: **Paramount Unified School District**

INSPECTORS: **Rich Carriker / Bill Cappy /Chris Knowland  
(or other approved inspector. )**

PROJECT: **Odyssey Stem Academy**  
DURATION: **May 2018 / August 2018**

RATE: **\$85.00 / Hour @ 300 Hours**

TOTAL ESTIMATE: **\$25,500.00**

### PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

#### Includes:

1. Knowland Inc, agrees to provide for continuous inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs.
2. Monitor and observe all Special Inspections performed by the Districts contracted Testing Lab as required by the Testing and Inspections Sheet and as outlined in the Project Specifications. Maintain and update a log specifying hours spent on the project by Special Inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests and other tests as approved by the DSA Field Engineer. Knowland Inc. shall assist in minimizing unnecessary costs for testing where possible.
3. The District & the Inspector, Knowland Inc., shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs, or expenses arising out of, or connected with the provisions of this agreement and the contract documents.

4. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. The anticipated duration of the project shall be 1 year. Contract is intended to be an agency agreement and may be terminated in 30 days by either party with or without cause. This Agency Agreement shall be assignable to other schools within the District, and shall apply to other Inspectors as requested and approved by the District. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District thru Knowland Inc., for a period of two (2) years after the dissolution of any contracts thru Knowland Inc, unless permission is granted prior to such relationships.
7. Knowland Inc , shall maintain in effect a 2 million dollar General Liability insurance policy, Workman's Compensation as required, and Full Liability Auto Insurance as required. District requests for additional insurances shall be paid additionally by the District at current market rates.
8. Paramount Unified School District agrees to pay Knowland Inc. the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice. Knowland Inc. (Project Inspectors / Project Managers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture per the project specifications. Trailers and restrooms shall be reimbursable plus 10% if necessary.
9. District shall be billed at the provided rate for project services including shop and site inspection. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a DSA certified Project Manager will be assigned to oversee the project, and shall be responsible for the accurate reporting of all activities to the Inspector of Record

*Christopher Knowland*

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Christopher Knowland – KCS  
Knowland Inc.

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Agent – Paramount Unified School District

# Paramount Unified School District

**TO:** Ruth Pérez, Superintendent  
**FROM:** Ruben Frutos, Assistant Superintendent - Business Services  
**DATE:** May 14, 2018  
**SUBJECT:** Notices of Completion – Field Service Contracts

## **BACKGROUND INFORMATION:**

At the meeting of April 10, 2017, the Board of Education authorized the renewal of field service contracts. Individual projects over \$15,000 require a formal notice of completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project.

The following projects are complete:

Vendor	Project Description	Contract Amount	5% Retention Amount
West Co.	Odyssey: update site electrical systems and classroom-related services (Bid #3-17-18) P. O. 18-01793	\$ 184,800.00	\$ 9,240.00
West Co.	Odyssey: electrical services-Admin, computer labs rooms & staff lounges (Bid #3-17-18) P. O. 18-01991	\$ 82,818.00	\$ 4,140.90
West Co.	Roosevelt: portable project: electrical services (Bid # 3-17-18) P. O. 18-01382	\$ 185,136.00	\$ 9,256.80
South Bay Heating & Air Conditioning, Inc.	PHS West: replace HVAC units (25) (Bid #1-13-14) P. O. 18-01862	\$ 255,100.00	\$ 12,755.00
South Bay Heating & Air Conditioning, Inc.	Gaines: replace HVAC units (18) (Bid #1-13-14) P. O. 18-01913	\$ 196,500.00	\$ 9,825.00

Once the project is deemed complete, it is the responsibility of the District's Board to formally accept the project, file a Notice of Completion and authorize payment to all contracted parties as allowed by contract.

## **POLICY/ISSUE:**

Board Policy 7430 – Acceptance of Completed Projects

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Accept as completed the Field Service Contracts for the updating of site electrical

**ACTION ITEM: 4.3-A**

services, classroom-related services; administration office, computer labs rooms and staff lounges at Odyssey; portable project electrical services at Roosevelt; replacement of HVAC units at Paramount High School-West Campus and Gaines. Authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

**PREPARED BY:**

Cindy DiPaola, Director-Operations

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

# Paramount Unified School District

**TO:** Ruth Pérez Superintendent  
**FROM:** Ruben Frutos, Assistant Superintendent-Business Services  
**DATE:** May 14, 2018  
**SUBJECT:** Resolution 17-30, Approval of New Adjustment Period and Adjusted Interest Rate Parameters – 2012 School Facility Bridge Funding Program Certificates Scheduled Current Change Date

## **BACKGROUND INFORMATION:**

In 2012, the District's Funding Team implemented the 2012 School Facility Bridge Funding Program ("2012 Bridge Certificates") that completed the restructuring of its 1997 and 2001 Bridge Certificates while maintaining the District's adjustable-rate/multimode interest rate structure. The 2012 Bridge Certificates were issued initially in the Capital Appreciation Mode for an initial period ("Initial Adjustment Period") from the closing date of January 30, 2012, to December 1, 2014 ("Initial Change in Mode Date") and were purchased by Wells Fargo Bank. On the Initial Change in Mode Date, the 2012 Bridge Certificates were purchased by U.S. Bank from Wells Fargo Bank, and the interest rate mode was changed to the Unenhanced Extended Rate Mode with the District's interest rate fixed to June 1, 2018 ("Current Change Date").

Resolution No. 17-30 approves/authorizes: a) the forms of the 2012 Bridge Certificate Current Change Date documents; b) a continuation of the Unenhanced Extended Rate Mode for a new Adjustment Period from June 1, 2018 to June 1, 2020; c) a new fixed Adjusted Interest Rate for the Adjustment Period not to exceed 3.75%; and d) the activities required of District staff and its 2012 Bridge Program team members to complete the scheduled 2012 Bridge Certificates new Adjustment Period and Adjusted Interest Rate process on the Current Change Date under these authorized parameters.

Additionally, the Current Change Date documents provide for the: a) elimination of the existing Reserve Fund requirement; b) release of the Reserve Fund balance to the District; and c) the use of \$2.7 million of the Reserve Fund balance to prepay a portion of the outstanding balance of the 2012 Bridge Certificates on the Current Change Date. Resolution No. 17-30 also authorizes the District to prepay up to an additional \$3 million of the outstanding balance of the 2012 Bridge Certificates from its available Capital Facilities Funds on the Current Change Date.

On the 2012 Bridge Certificates Current Change Date, the following will occur:

**ACTION ITEM: 4.4-A**

- The 2012 Bridge Certificates will be partially prepaid in an amount of up to \$5.7 million from a combination of the District's proceeds from the release of the Reserve Fund and certain other District Capital Facilities Funds;
- The District's remaining payments due under the 2012 Bridge Certificates will be reduced proportionally by the amount partial prepayment on the Current Change Date; and
- The District's interest rate will be fixed at the new Adjusted Interest Rate from the June 1, 2018 Current Change Date to the new June 1, 2020 Adjustment Period.

Following approval of Resolution 17-30, and at the conclusion of the District Board meeting, the meeting of the Board of Directors of the Paramount Unified School District Facilities Corporation ("Corporation") will ensue. The Corporation Board of Directors will then need to approve the Corporation Resolution 17-31 that provides for similar parameters and authorizations set forth in the District's resolution.

**POLICY/ISSUE:**

Board Policy 3290 – Management of District Funds

**FISCAL IMPACT:**

None. The 2012 Bridge Certificate payments have been previously budgeted by the District.

**STAFF RECOMMENDATION:**

Adopt Resolution 17-30, authorizing the maximum parameters and activities needed to complete the 2012 Bridge Certificates partial prepayment and new Adjustment Period and Adjusted Interest Rate process and on the Current Change Date.

**PREPARED BY:**

Ruben Frutos, Assistant Superintendent-Business Services

**STRATEGIC PLAN FOCUS AREAS AND GOALS:**

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

## **RESOLUTION NO. 17-30**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE PARAMOUNT UNIFIED SCHOOL DISTRICT AUTHORIZING A NEW ADJUSTMENT PERIOD AND ADJUSTED INTEREST RATE WITH RESPECT TO THE PARAMOUNT UNIFIED SCHOOL DISTRICT CERTIFICATES OF PARTICIPATION (2012 SCHOOL FACILITY BRIDGE FUNDING PROGRAM), AUTHORIZING THE EXECUTION AND DELIVERY BY THE DISTRICT OF AN OWNER CONSENT AND A SECOND SUPPLEMENTAL TRUST AGREEMENT, APPROVING UNENHANCED EXTENDED RATE MODE ADDITIONAL PROVISIONS FOR SAID CERTIFICATES, AUTHORIZING THE PREPAYMENT OF A PORTION OF SAID CERTIFICATES, AND AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS**

**WHEREAS**, in order to refinance certain school facilities, the Paramount Unified School District (the “District”) caused to be executed and delivered the Paramount Unified School District Certificates of Participation (2012 School Facility Bridge Funding Program) (the “Certificates”);

**WHEREAS**, the Certificates were executed and delivered pursuant to the Trust Agreement, dated as of January 1, 2012 (the “Original Trust Agreement”), by and among Wells Fargo Bank, National Association, as trustee, the Paramount Unified School District Facilities Corporation (the “Corporation”) and the District;

**WHEREAS**, the Original Trust Agreement was amended and supplemented by the First Supplemental Trust Agreement, dated as of May 1, 2015 (as so amended and supplemented, the “Trust Agreement”), by and among Wells Fargo Bank, National Association, as trustee, the Corporation and the District (capitalized undefined terms used herein have the meanings ascribed thereto in the Trust Agreement);

**WHEREAS**, U.S. Bank National Association is the successor trustee (the “Trustee”) under the Trust Agreement;

**WHEREAS**, the Certificates are currently in the Unenhanced Extended Rate Mode and the Change Date therefor is June 1, 2018 (the “Current Change Date”);

**WHEREAS**, Section 3.05 of the Trust Agreement provides that on the Change Date for the Unenhanced Extended Rate Mode (a) the District shall effect a Change in Mode from the Unenhanced Extended Rate Mode to an Enhanced Mode, as provided in the Trust Agreement, (b) the District shall effect a Change in Mode from the Unenhanced Extended Rate Mode to the Fixed Rate Mode, as provided in the Trust Agreement, (c) the Owners of the Certificates shall have consented to a new Adjustment Period to be in effect on such Change Date and a new Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period, as provided in the Trust Agreement, or (d) a Purchaser shall have purchased the Certificates with a new Adjustment Period to be in effect on such Change Date and a new Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period, as provided in the Trust Agreement;



**WHEREAS**, the District desires to have the Owners of the Certificates consent to a new Adjustment Period to be in effect on the Current Change Date and a new Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period, as provided in the Trust Agreement;

**WHEREAS**, Section 3.08(a) of the Trust Agreement provides that in order to cause a new Adjustment Period to be in effect and a new Adjusted Interest Rate to be evidenced by Certificates in the Unenhanced Extended Rate Mode on the Change Date for such Mode with the consent of the Owners of such Certificates, the District shall, no later than 30 days prior to such Change Date, deliver to the Trustee a Written Certificate of the District specifying (a) the Adjustment Period to be in effect on such Change Date, and (b) that the Owners of all of the Outstanding Certificates have consented to such Adjustment Period, subject to the negotiation and agreement with the District of the Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period;

**WHEREAS**, U.S. Bank National Association (“U.S. Bank”), the Owner of all of the Outstanding Certificates, has provided such preliminary consent and the District has so delivered such a Written Certificate to the Trustee;

**WHEREAS**, Section 3.08(b) of the Trust Agreement provides that if the District has delivered to the Trustee the Written Certificate of the District described in subsection (a) of Section 3.08 of the Trust Agreement, in accordance with the provisions thereof, and, by 9:00 A.M. on the Change Date for the Unenhanced Extended Rate Mode, the District delivers to the Trustee the written consents of the Owners of all of the Outstanding Certificates (a) consenting to the Adjustment Period to be in effect on such Change Date, which Adjustment Period shall be the same Adjustment Period as was specified in such Written Certificate of the District, and (b) specifying and consenting to the Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period, which Adjusted Interest Rate shall not exceed the Maximum Rate, then, without any further action by the District, the Trustee or any other Person, on such Change Date, the Adjustment Period to be in effect, and the Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period, shall be the Adjustment Period and the Adjusted Interest Rate specified in such written consents, and that if such written consents of such Owners are not delivered to the Trustee by 9:00 A.M. on such Change Date, such Adjustment Period shall not take effect, and the Certificates shall not evidence such Adjusted Interest Rate;

**WHEREAS**, U.S. Bank, as Owner of all of the Outstanding Certificates, has indicated to the District that it intends to so consent, subject to the negotiation and agreement with the District of the Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period, such consent to be in the form of an Owner Consent of U.S. Bank that is accepted and agreed to by the District (such Owner Consent, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as the “Owner Consent”);

**WHEREAS**, in connection with such new Adjustment Period, the District and U.S. Bank desire that the Unenhanced Extended Rate Mode Additional Provisions currently incorporated into the Trust Agreement and Lease Agreement be updated to reflect U.S. Bank’s current requirements (such updated Unenhanced Extended Rate Mode Additional Provisions, in the form presented to

this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as the “2018 Unenhanced Extended Rate Mode Additional Provisions”);

**WHEREAS**, Section 13.02(b) of the Trust Agreement provides that the District may cause Additional Provisions to be incorporated into the Trust Agreement on the Change Date for the Unenhanced Extended Rate Mode upon the Owners of the Certificates consenting to a new Adjustment Period to be in effect on such Change Date and a new Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period pursuant to Section 3.08 of the Trust Agreement by delivering to the Trustee, on or before such Change Date, a Written Certificate of the District directing that such Additional Provisions, a copy of which shall be attached to such Written Certificate, be incorporated into the Trust Agreement on and as of the date of such Change Date, and that said Additional Provisions shall remain in effect until (A) a Change in Mode is effected from the Unenhanced Extended Rate Mode to another Mode, or (B) other Additional Provisions are incorporated into the Trust Agreement pursuant to Section 13.02(b) of the Trust Agreement and, upon such Change in Mode or incorporation pursuant to Section 13.02(b) of the Trust Agreement, said Additional Provisions shall be of no further force or effect;

**WHEREAS**, Section 10.02(b) of the Lease Agreement provides that the District may cause Additional Provisions to be incorporated into the Lease Agreement on the Change Date for the Unenhanced Extended Rate Mode upon the Owners of the Certificates consenting to a new Adjustment Period to be in effect on such Change Date and a new Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period pursuant to Section 3.08 of the Trust Agreement by delivering to the Trustee, on or before such Change Date, a Written Certificate of the District directing that such Additional Provisions, a copy of which shall be attached to such Written Certificate, be incorporated into the Lease Agreement on and as of the date of such Change Date, and that said Additional Provisions shall remain in effect until (A) a Change in Mode is effected from the Unenhanced Extended Rate Mode to another Mode, or (B) other Additional Provisions are incorporated into the Lease Agreement pursuant to Section 10.02(b) of the Lease Agreement and, upon such Change in Mode or incorporation pursuant to Section 10.02(b) of the Lease Agreement, said Additional Provisions shall be of no further force or effect;

**WHEREAS**, the District desires to cause the 2018 Unenhanced Extended Rate Mode Additional Provisions to be incorporated into the Trust Agreement on the date of the Current Change Date, as provided in Section 13.02(b) thereof, and to cause the 2018 Unenhanced Extended Rate Mode Additional Provisions to be incorporated into the Lease Agreement on the Current Change Date, as provided in Section 10.02(b) thereof;

**WHEREAS**, Section 11.01 of the Trust Agreement provides that, subject to the limitations contained therein, the Trust Agreement and the rights and obligations of the Corporation, the District, the Trustee and the Owners thereunder may be modified or amended from time to time and at any time by a Supplemental Trust Agreement, which the Corporation, the District and the Trustee may enter into when there are filed with the Trustee the written consents of the Owners of a majority of the aggregate Accreted Value evidenced by the Certificates then Outstanding, exclusive of Certificates disqualified as provided in Section 13.07 thereof;

**WHEREAS**, the District desires to modify and amend the Trust Agreement to eliminate the provisions thereof relating to the Reserve Fund, the Reserve Requirement and the transfer of amounts to and from the Reserve Fund;

**WHEREAS**, a Second Supplemental Trust Agreement providing for such modifications and amendments has been prepared (such Second Supplemental Trust Agreement, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as the “Second Supplemental Trust Agreement”);

**WHEREAS**, U.S. Bank has preliminarily indicated that, as Owner of all of the Outstanding Certificates, it is willing to consent to the modification and amendment of the Trust Agreement by the Second Supplemental Trust Agreement;

**WHEREAS**, Section 7.02(a) of the Lease Agreement provides that the District may prepay all or a portion of the Base Rental Payments evidenced by Certificates in the Unenhanced Extended Rate Mode, from any source of available funds on the dates specified in the Additional Provisions, by paying all or apportion (in an amount equal to an Authorized Denomination of Certificates in the Unenhanced Extended Rate Mode), as elected by the District, of the Accreted Value Components of such Base Rental Payments, and the accrued but unpaid interest components of such Base Rental Payments to be prepaid to the date of such prepayment, and the premium, if any, specified in the Additional Provisions;

**WHEREAS**, upon the execution and delivery of the Second Supplemental Trust Agreement, the District desires to apply the amounts currently on deposit in the Reserve Fund, together with other available District funds, to the prepayment of a portion of the Base Rental Payments evidenced by the Certificates on the Current Change Date and to the payment of related costs;

**WHEREAS**, there have been prepared and submitted to this meeting forms of:

- (a) the Owner Consent;
- (b) the 2018 Unenhanced Extended Rate Mode Additional Provisions; and
- (c) the Second Supplemental Trust Agreement; and

**WHEREAS**, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the actions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such actions for the purpose, in the manner and upon the terms herein provided;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Paramount Unified School District, as follows:

**Section 1.** All of the recitals herein contained are true and correct and the Board of Education of the District so finds.

**Section 2.** A new Adjustment Period to be in effect on the Current Change Date and a new Adjusted Interest Rate to be evidenced by the Certificates during such Adjustment Period, as provided in the Trust Agreement, are hereby authorized; provided, however, that (a) such Adjustment Period shall not extend beyond June 1, 2020, and (b) such Adjusted Interest Rate shall not exceed 3.75% per annum.

**Section 3.** The form of the Owner Consent, in substantially the form submitted to this meeting and made a part hereof as though set forth herein, is hereby approved, and the President of the Board, and such other member of the Board as the President may designate, the Superintendent of the District and the Assistant Superintendent, Business Services of the District, and such other officer or employee of the District as the Superintendent may designate (the "Authorized Officers"), are each hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name and on behalf of the District, to execute and deliver the Owner Consent in substantially said form, with such changes, insertions and omissions as the Authorized Officer executing the same may require or approve, such requirement or approval to be conclusively evidenced by the execution and delivery thereof.

**Section 4.** The form of the 2018 Unenhanced Extended Rate Mode Additional Provisions, in substantially the form submitted to this meeting and made a part hereof as though set forth herein, is hereby approved, and the Authorized Officers are each hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name and on behalf of the District, to cause such 2018 Unenhanced Extended Rate Mode Additional Provisions in substantially said form, with such changes, insertions and omissions as such Authorized Officer may require or approve, to be incorporated into the Trust Agreement and the Lease Agreement as of the Current Change Date.

**Section 5.** The form of the Second Supplemental Trust Agreement, in substantially the form submitted to this meeting and made a part hereof as though set forth herein, is hereby approved, and the Authorized Officers are each hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name and on behalf of the District, to execute and deliver the Second Supplemental Trust Agreement in substantially said form, with such changes, insertions and omissions as the Authorized Officer executing the same may require or approve, such requirement or approval to be conclusively evidenced by the execution and delivery thereof.

**Section 6.** Upon the execution and delivery of the Second Supplemental Trust Agreement (a) the application of the amounts currently on deposit in the Reserve Fund to the prepayment of a portion of the Base Rental Payments evidenced by the Certificates on the Current Change Date and to the payment of related costs is hereby approved, and (b) the application of available amounts in the District's Capital Facilities Fund Accounts, in an amount not to exceed \$3,000,000, to the prepayment of a portion of the Base Rental Payments evidenced by the Certificates on the Current Change Date is hereby approved.

**Section 7.** The officers and employees of the District are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable in order to consummate the transactions herein authorized and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution.

**Section 8.** All actions heretofore taken by the officers, employees and agents of the District with respect to the transactions set forth above are hereby approved, confirmed and ratified.

**Section 9.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this 14th day of May, 2018.

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President of the Board of Education of the  
Paramount Unified School District

ATTEST:

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Clerk of the Board of Education of the  
Paramount Unified School District

## CLERK'S CERTIFICATE

I, Sonya Cuellar, Clerk of the Board of Education of the Paramount Unified School District, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Education of said District duly and regularly held at the regular meeting place thereof on May 14, 2018, of which meeting all of the members of said Board of Education had due notice and at which a majority thereof were present; and that at said meeting said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

An agenda of said meeting was posted at least 72 hours before said meeting at 15110 California Avenue, Paramount, California, a location freely accessible to members of the public, and a brief general description of said Resolution appeared on said agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in my office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: May 14, 2018

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Clerk of the Board of Education of the  
Paramount Unified School District